

MINUTES FOR
MONTGOMERY TOWNSHIP COMMITTEE
REORGANIZATION MEETING
January 6, 2015
7:00 p.m.

1. The Montgomery Township Committee met at the Municipal Building, 2261 Van Horne Road, Belle Mead, NJ at 7:00 p.m. on the above date.

2. The Township Clerk called the meeting to order and led the salute to the flag.

3. The Open Public Meeting Statement was recited by the Clerk:

"Under the provisions of the Open Public Meetings Act, notice of the time and place of this meeting has been posted and sent to the officially designated newspapers."

4. Attorney Hadinger administered the Oath of Office to Committeeman-elect Rich Smith.

5. Present by ROLL CALL were:

TOWNSHIP COMMITTEE - Chris Sugden, Christine Madrid, Rich Smith, Patricia Graham,
Ed Trzaska

Also noted as present were the following:

TOWNSHIP ADMINISTRATOR - Donato Nieman

TOWNSHIP ATTORNEY - Kristina P. Hadinger, Esq.

CHIEF FINANCIAL OFFICER - Walter Sheppard

TOWNSHIP CLERK - Donna Kukla

6. **ELECTION** of Mayor for 2015

6-1. Committeeman Sugden nominated Committeewoman Madrid for the Office of Mayor. The motion was seconded by Committeeman Trzaska and carried on the following:

ROLL CALL - Ayes - Sugden, Madrid, Smith, Graham, Trzaska
Nays - None

6-2. By virtue of the vote, Christine Madrid was elected Mayor of Montgomery Township for 2015.

6-3. Freeholder Mark Caliguire administered the Oath of Office to Mayor Madrid.

7. **ELECTION** of Deputy Mayor for 2015

7-1. Committeeman Smith nominated Committeeman Trzaska for the Office of Deputy Mayor. The motion was seconded by Committeewoman Graham and carried on the following:

ROLL CALL - Ayes - Sugden, Madrid, Smith, Graham, Trzaska
Nays - None

7-2. By virtue of the vote, Ed Trzaska was elected Deputy Mayor of Montgomery Township for 2015.

7-3. Assemblyman Jack Ciattarelli administered the Oath of Office to Deputy Mayor Trzaska.

8. **ADDRESS BY MAYOR CHRISTINE MADRID**

Mayor Madrid read the following:

"I'd like to thank everyone for coming out tonight especially on this cold snowy night. Thank you to my family - my husband, Dan, and my kids Liam and Cassie, my mom, and those watching at home. I truly appreciate all of your support tonight, and for all those other times you are there for me, and allow me to serve. Thank you also to our dedicated staff, who all work so hard to serve our citizens, and to support us as elected officials. And finally, thank you to my fellow committee members for the trust you have placed in me. I am excited to take on this new challenge and to devote lots of positive energy into making this town an even better place to live.

My husband, Dan, and I moved to Montgomery about 6 years ago. Like so many Montgomery families, we came because it is a beautiful community and a great place to raise the children we had planned to have. Two kids later, and a part of this governing body for the past 3 years, I suppose we have jumped into Montgomery life. It is for that next generation that I, and so many of us, serve- to keep making this vibrant community ever better for our families.

We have accomplished much as a Committee, and I am excited to keep the momentum going as mayor. Municipal spending remains below 2005 levels, and we have stayed within Governor Christie's 2% property tax cap. We paid off an additional 2 million dollars of debt this year, while increasing our investments in essential services. We have made smart choices and have worked hard to spend your tax money wisely. A difficult fiscal outlook is improving, but there is always much more to do.

(Item #8 Cont.)

We will continue to prioritize public safety, and to make sure our police have the support they need. It is the most important thing we do as elected officials. With the hiring of new police officers and promotions within the police department, our community police force is stronger than ever and has a solid succession plan. Over the next year, I'd like to turn to our municipal staffing. To look more closely at optimal staffing levels, sharing services, and ensuring that our talented and dedicated professional staff has the support it needs to most efficiently serve our citizens.

We will also look at ways to encourage smart development, specifically along Route 206 in the center of our town. As the economy continues to improve, we want to be a part of that growth and to encourage businesses to come to Montgomery. New businesses are important to our community both for the services they provide for our citizens and for the revenue that they create.

This past year we came to an important settlement agreement, ending potentially expensive and risky litigation, and protecting our role in shaping development in the north end of town. This project will truly start to take form in the coming year, and we will have the responsibility and opportunity to guide that process in the town's best interests. We hope to continue to hear the voices of many members of the community as this project moves forward. We will work hard to make it the best it can be for Montgomery. As these new projects develop, we will also continue to devote resources to preserving our open spaces and to enhancing those spaces in ways that make them more accessible and enjoyable for our citizens.

Finally, I would like to focus greater attention on the role that our dedicated volunteers play in our community. So many of our fellow citizens are donating their time and energy to serving on a local board or commission, working with the Girl Scouts or Boy Scouts, coaching local sports, supporting our library, and so many other worthy endeavors. We always need more volunteers. I would like to start a new initiative to recognize the work they are doing and to better match volunteers to the need. We have such a diverse and vibrant community, and the more people we have involved, the richer Montgomery becomes. I am excited to work with all of you to make this all happen. Thank you."

9. **ADDRESS BY DEPUTY MAYOR ED TRZASKA**

Deputy Mayor Trzaska read the following:

"First, I would like to thank my family for their continued support as I begin my fifth year on the Township Committee. As always, I couldn't do it without them. Our daughter, Maddi, will turn three next month. She helps me stay focused on why we are serving and the importance of protecting the long-term quality of life in Montgomery. And to my fellow committee members, thank you for trusting me to serve as Deputy Mayor in 2015. It is an honor to be part of the team.

I would like to congratulate Rich Smith on completing an outstanding year as Mayor. It was a pleasure to serve with you on the Planning Board and help move the ball forward on many land use initiatives over the past 12 months. You made a true difference in town last year and I'm sure you will do the same in 2015.

I'm also excited to have Christine Madrid step-up and serve as Mayor this year. Christine is starting her fourth year on the committee and brings a tremendous amount of experience to the table, including years of organizational management, which will be a key challenge for us as many of our professionals become eligible for retirement. I'm sure she will lead our team well and help us make Montgomery an even better place to live.

Over the past few years, we accomplished a lot for Montgomery including holding budget spending to below 2005 levels, reducing township debt by about \$25 million, making local government more open and transparent than ever by streaming live and archiving meetings (both online and on Comcast), saving residents \$1.4 million in electricity costs, moving forward with significant investments in our roads and police department, and preserving more than 350 acres of additional open space, including the creation of Skillman Park. We also settled a long-standing lawsuit and blocked a development project that would have created a traffic nightmare in Belle Mead.

Moving forward, we will continue to adhere to our core governing principles - doing more with less, protecting public health and safety services, and preserving Montgomery's rural character while enhancing the commercial sections in town. But this will be challenging due to the financial realities we are facing - lower revenues and increasing costs partly due to state mandates. This year's budget process will be tough, but like we have done in past years, we will come up with a plan that keeps our town moving in the right direction and reflects our principles.

Regardless of these challenges, we still have many opportunities to make a difference. We will approve more road projects. We will invest more in our parks and recreation options. We will partner with commercial business owners to enhance the services in town. We will continue to proactively address the future needs of our police department. And, we will preserve more open space.

2015 is going to be an exciting year. We have a lot of work to do, but I know that our elected team, along with our exceptional professional staff, will get the job done."

10. ADDRESS BY COMMITTEEWOMAN PATRICIA GRAHAM

Committeewoman Graham read the following:

"I would like to congratulate Christine Madrid in her new role as our Mayor. I know she will do a terrific job, as did our previous mayors Rich Smith, Ed Trzaska and Mark Caliguire. I look forward to the year ahead with our new Mayor and Deputy Mayor and with all the members of our Township Committee. I am privileged to serve our town and to serve with these talented committee members and with our excellent professionals, administration, staff and first-rate police department.

This year, I intend to continue our work to keep Montgomery's taxes down while responsibly guiding the township through these difficult financial times. While I am heartened by signs of improvement in our economy, our township and our residents continue to face financial struggles. Our top priority must continue to be adopting fiscally responsible budgets and holding down municipal taxes and spending.

I look forward to also continuing our efforts to preserve Open Space in Montgomery and I am happy to again serve as liaison to the Open Space Committee. Indeed, I became active in local politics years ago because I wanted to preserve Open Space -- and at that time, Skillman Park. Now, years later, approximately 35% of Montgomery's land is preserved open space in some form or another. Planning for future development of the town should prioritize open space in balance with other needs, such as reasonable commercial development that would increase rates and lessen the residential tax burden. I believe some of my fellow committee members will have more to say of that issue.

In addition to Open Space preservation, this year I would also like to devote particular focus to two additional areas. First, Montgomery needs a new deer management plan. In the last year, there were two fatalities in Montgomery resulting from deer/vehicle collisions. This is not only tragic, it is just unacceptable. This year I will be chairing a new subcommittee on deer management to address additional ways to reduce Montgomery's deer population -- a population that is estimated to be over 2000 deer. As much as I love wildlife, the safety of our residents always comes first.

Additionally, given my legal expertise, I would like to devote particular attention to our COAH Plan -- our Plan for Affordable Housing. As many of you know, COAH -- the Council on Affordable Housing -- is charged with promulgating rules for the calculation of each township's affordable housing requirements. Montgomery is required to have such a COAH Plan as a defense to certain "builder's remedy" lawsuits that can be brought when builders seek to build larger developments than the township permits.

Our COAH Plan was adopted by a prior administration at the very last Township Committee meeting in 2008, and has been slightly modified since. The time is right for a comprehensive review of the Plan because Montgomery, like all other municipalities in the State, is awaiting COAH's promulgation of new rules that may or may not require changes to the Plan. This involves complex legal and planning issues. When the new rules are promulgated I want the town to be in a position to understand all its options.

And, I look forward to working on many other aspects of township business, such as our excellent public health and safety services and substance abuse prevention. I want to thank all of the volunteers who give their time and talents to Montgomery's various boards, committees and commissions. I have worked with many of our volunteers and I continue to be impressed with the talent and dedication of all these people who serve our town.

Thank you."

11. ADDRESS BY COMMITTEEMAN RICH SMITH

Committeeman Smith read the following:

"Good evening everyone and Happy New Year. I'd like to welcome our honored Guests; Jack Ciattarelli, and Mark Caliguire; former mayors and committee persons, citizens of Montgomery, friends and my wife, Valerie, and my daughters Kelly and Rachel.

I'd like to thank everyone that supported me and voted for me last November. I am proud and honored to serve another 3 years on the Township Committee. Last year my fellow Committee members bestowed a great privilege and responsibility upon me as mayor. It was an amazing year, I put 100% into it each day and I thoroughly enjoyed the role in helping Montgomery grow. I'd like to express my appreciation to them for placing their trust in me.

To our employees, administration, professionals and volunteers: you all work very hard to keep this town running safely, efficiently and professionally; I want to personally thank you all for another great year of service to The Township and look forward to working with you and the rest of the Township Committee to continue to make Montgomery a great place to live and work.

(Item #11 Cont.)

2014 was a very productive and successful year for us. This year I will focus my efforts on building and improving our infrastructure and growing our ratable base in town by increasing our commercial and retail business platform with a smart growth planning strategy. Richard and Cindy Coppola helped us immensely with this effort and we will never forget their contributions. In 2015 we have set the following goals to help grow our revenue and improve our infrastructure:

- The corner of 206 & 518
 - o Texaco Station - We are all aware of the blighted building on this corner. Over the past year I tried repeatedly to have the owner tear it down and rebuild something that conforms to our planning and zoning requirements. It looks like that process has finally started.
 - o NW corner Overlay project - With the sale of the old Kepner Tregoe property we have begun the process of redeveloping the entire NW corner from Village Shopper 3 to Research Road, the entrance to Hillside. This will include loop roads behind Tigers Tale to ease 206/518 traffic, a small amount of new retail and commercial and upscale townhomes. This will truly be a mixed-use facility with new businesses and restaurants.
 - o SW corner - Montgomery Promenade, we successfully persuaded the owner to remove the two old buildings on this site and are beginning discussions with them about a new path going forward.
- Belle Mead Node - Country Club Meadows (the property on the west side of 206 opposite Pike Run) - In 2014 we settled the 4 year lawsuit and recouped almost \$7 million of taxpayer's money. What could have been 650,000 sf of office with 2000 cars or over 500 apartments was negotiated down to 148 homes with up to 100,000 sf of new retail and restaurants. A win-win for everyone.
- 1860 House - The settlement of the CCM lawsuit releases the 1860 House back to the Township. In early 2015 we will determine what the best course of action is for this property.
- Township Building / Police Dept. - The Township Building is in dire need of major repairs, mechanical upgrades and quite frankly is not a building that reflects our township's personality and vitality. It also does not serve the needs of our police department effectively. We are evaluating our options of renovating or moving to a newer, more efficient facility.
- Two years ago we began the engineering and permitting process in collaboration with Princeton to repair Cherry Valley Road and we look forward to starting the construction phase later this year. This road has been an important issue to many residents in Montgomery and I have made a commitment to finish this project and will continue to see it through.
- The continual upgrading of our infrastructure (such as treatment plants, roads and other utilities) is a high priority. Our Public Works, Engineering and Code departments have worked hard this year and it shows. Between the Public Works department and the County we paved more roads this year than ever. The Building Department increased their permit revenue by \$100,000 this year. We will continue to make sure that we efficiently and professionally handle the increased workload with a big focus on customer service.

As I say every year at this meeting to the residents of Montgomery... if you have an idea, a concern or a question... we want to hear from you. Let's continue to work together in a transparent and committed way to keep Montgomery a great community!

Thank you."

12. **ADDRESS BY COMMITTEEMAN CHRIS SUGDEN**

Committeeman Sugden read the following:

"Thank you Mayor Smith and the rest of the Committee for allowing me to serve as Deputy Mayor in 2014. It was an interesting a year filled with many positives, such as the settlement with Country Club Meadows. I really feel like that was a major accomplishment and hopefully something that really helps the Township going forward.

As I look back, one of the things Committeeman Smith talked about is that corner of Routes 206 and 518. I would be very disappointed, bordering on considering it a failed run as a Township Committeeman, if something didn't happen at that intersection during my tenure, because that is a gateway to the Town. There is a sinking feeling of embarrassment when you drive by. He pledge, with Committeeman Smith, to do everything we can to make sure it really does get cleaned up this year. I thank Committeeman Smith for the effort of, when you pull out of the gym, not staring at dilapidated buildings at the Promenade. Those are meaningful things.

We are in year three of a major economic recovery, and yet we continue to sit up hear and talk about controlling expenses and lowering things. Taxes are very important to be controlled, but I get questioned on "what services do I get with all these taxes I pay?" I challenge my fellow Committee members with what is our agenda for growth, because things are better now than they were a few years ago. We have to find ways to give citizens a reason to live here. The school enrollments are dropping and we need to invite people to explore the reasons why we are all here and why we're all serving. We need to be very optimistic about the future and that includes the Smart Growth initiatives that each of my fellow Committeemen spoke about.

(Item #12 Cont.)

As I look forward, I am looking forward to really trying to do more with the school. We created the liaison position with the schools. I joined the Committee, to show you can bring the school and the Township together in a more meaningful way. The Parks initiative that Deputy Mayor Trzaska and I are going to take on, is finding ways to give back on services.

And lastly, the infrastructure that Committeeman Smith talked about. It's really important to either renovate the current Municipal Building or move to a newer, more efficient facility. The current building is in dire need of repairs and work.

I think 2015 is a year of great opportunity. The real estate market is moving again and development is happening.

I look forward to working with Mayor Madrid, Deputy Mayor Trzaska and the rest of the Township Committee.

Thank you."

13. Mayor Madrid suggested that a break be taken.

14. The meeting reconvened.

15. APPOINTMENTS BY TOWNSHIP COMMITTEE

OFFICE	TERM	
Township Attorney	1 yr.	Kristina P. Hadinger (Mason, Griffin & Pierson)
Labor/Special Projects/Conflict Counsel/ Tax Litigation	1 yr.	Richard Flaum, Lisa Fittipaldi and Martin Allen (DiFrancesco, Bateman, Coley, Yospin, Kunzman, Davis & Lehrer)
	1 yr.	John Gillespie (Parker McKay)
Township Planners - Planning & Zoning	1 yr.	Mike Sullivan (Clarke Caton Hintz)
Bond Counsel	1 yr.	Michael Gluck (Gluck Walrath, LLP)
Auditor	1 yr.	Robert Swisher (Suplee, Clooney & Co.)
Traffic Engineer	1 yr.	John Rea and Jay Troutman (McDonough-Rea)
Environmental Engineer	1 yr.	James Cosgrove (Kleinfelder Group, Inc.)
Special Projects Engineer	1 yr.	Remington, Vernick & Vena
Landscape Architect	1 yr.	Richard Bartolone
Consulting Engineer	1 yr.	Van Cleef Engineering Associates
Consulting Engineer	1 yr.	Menlo Engineers, Inc.
Consulting Engineer	1 yr.	Crew Engineers, Inc.
Consulting Engineer	1 yr.	Van Note Harvey Associates
Consulting Engineer	1 yr.	Kastrud Engineering
Consulting Engineer	1 yr.	Melick-Tully & Associates
Consulting Engineer	1 yr.	Malick & Scherer, PC
Historic Preservation Architect	1 yr.	John Hatch (Clarke Caton Hintz)
Historic Preservation Architect	1 yr.	Eclectic Architecture
Codifier of Township Ordinances	1 yr.	Coded Systems Corporation
Financial Advisor	1 yr.	Public Financial Management
Appraiser	1 yr.	Valuation Consultants
Appraiser	1 yr.	Tom Rodriguez Associates
Appraiser	1 yr.	Bettina Scholk Appraisal & Consulting
Township Physician (Workers Compensation & Medical Services	1 yr.	Montgomery Medical Associates
Risk Management Consultant	1 yr.	Howe Insurance Co.
Municipal Housing Liaison	1 yr.	Lori Savron
Temporary Housing Official	1 yr.	Theodore Merritt
Deputy Township Clerk	1 yr.	Margaret Crawford
Assessment Search Official	1 yr.	Donna Kukla
Tax Assessor	4 yrs.	Ryan Riccio
Tax Search Official	1 yr.	Walter Sheppard
Flood Search Official	1 yr.	Gail Smith
Conservation Easement Officer	1 yr.	Joseph Palmer
Fire Prevention Official	1 yr.	Roy Mondi
Fire Prevention Inspector	1 yr.	Roy Mondi
Fire Prevention Inspector	1 yr.	Joe Boyle
Fire Prevention Inspector	1 yr.	Richard Dziminski

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OFFICE	TERM	
Fire Protection Inspector	1 yr.	Roy Mondì
Fire Protection Inspector	1 yr.	John Hall
Fire Protection Inspector	1 yr.	Joe Boyle
Clean Communities Coordinator	1 yr.	Arthur Villano
Recycling Coordinator	1 yr.	Arthur Villano
Americans w/Disabilities Compliance Coordinator	1 yr.	Donato Nieman
Affirmative Action Compliance Official	1 yr.	Donato Nieman
Court (concurrent with Hillsborough's term):		
Municipal Court Judge	3 yrs.	Judge John Richardson
Primary Prosecutor	1 yr.	Frank Blandino
DWI Special Prosecutor	1 yr.	William Fox
Public Defender	1 yr.	Francesco Taddeo
Alternate Public Defender	1 yr.	Matthew Moench
Dog Canvasser	1 yr.	Chris Krygier
Somerset Co. Solid Waste Advisory Council	1 yr.	Donald Matthews
Somerset Co. Community Dev. Comm.	1 yr.	Sarah Roberts
Somerset Co. Community Dev. Comm., Alt.	1 yr.	Lori Savron
Sourland Planning Smart Growth Steering Committee (Planning Board)	1 yr.	Sarah Roberts
Sourland Planning Smart Growth Steering Committee, Alternate	1 yr.	Alan Bien

OFFICE	TERM	RETIRING OFFICER	NEW APPOINTMENT
Airport Advisory Committee 1 Mile Radius	3 yrs.	<u>vacant</u>	
Board of Fire Prevention Business Representative	1 yr.	Smith	Sherman Smith
Board of Health Regular Member	3 yrs.	Bucci	William Bucci
Regular Member	3 yrs.	Gale	Dominick Bona
Alternate I	2 yrs.	<u>vacant</u>	Siddiq Faisal
Alternate II (exp. 12/31/15)	2 yrs.	<u>vacant</u>	
Board of Improvement Assessors Regular Member	2 yrs.	LaRue	Susan LaRue
Regular Member	2 yrs.	Lattanzio	Karen Lattanzio
Regular Member	2 yrs.	Allen	John Allen
Emergency Management Coordinator	3 yrs.	Palmer	Robert Palmer
Emergency Services Coordinating Committee Police Director, Chair	1 yr.	Palmer	Robert Palmer
Chief, Co. #1	1 yr.	Huxley	Jeffrey Huxley
Chief, Co. #2	1 yr.	Kabis	Justin Kabis
President, EMS	1 yr.	Connacher	John Connacher
Captain, EMS	1 yr.	Giguere	Doug Herring
Advisor, Public Safety Tech.	1 yr.	Armington	Andrew Armington
Fire District #1	1 yr.	Karsay	Tom Karsay
Fire District #2	1 yr.	Laughlin	Toby Laughlin
Staff Liaison, Health Officer	1 yr.	Carey	Stephanie Carey
Sustainable Montgomery's "Green Team" Regular Member	1 yr.	Sarle	Richard Sarle
Regular Member	1 yr.	Reece	Mary Reece
Regular Member	1 yr.	Kaganowicz	Greg Kaganowicz
Regular Member	1 yr.	Roberts	Sarah Roberts
Regular Member	1 yr.	Grossman	Douglas Grossman
Regular Member	1 yr.	Reyes	Yasmin Reyes
Regular Member	1 yr.	Gartenberg	Debbie Gartenberg
Regular Member	1 yr.	Stein	Irene Stein
Regular Member	1 yr.	Jacob	Michelle Jacob
Joint Insurance Fund Commissioner	1 yr.	Sheppard	Walter Sheppard
Alternate	1 yr.	Novak	Tamarah Novak
License Appeals Board Regular Member	1 yr.	Kennedy	Richard Kennedy
Regular Member	1 yr.	Karsay	Richard Karsay
Regular Member	1 yr.	Miller	Jim Miller

(Item #15 Cont.)

OFFICE	TERM	RETIRING OFFICER	NEW APPOINTMENT
Montgomery/Rocky Hill Municipal Alliance & Youth Services Commission			
Citizen-At-Large	1 yr.	Church	Robert Church
Citizen-At-Large	1 yr.	Surapeneni	Suni Surapeneni
Citizen-At-Large	1 yr.	Vaccarella	Jim Vaccarella
Citizen-At-Large	1 yr.	DiLeo	Jacqui Dileo
Citizen-At-Large	1 yr.	Fujimura	Judith Fujimura
Citizen-At-Large	1 yr.	Powell	Katherine Powell
Citizen-At-Large	1 yr.	Wingerter	Cory Wingerter
Citizen-At-Large	1 yr.		Farheen Choudhary
Citizen-At-Large	1 yr.		Paul Blodgett
Montgomery High School	1 yr.	Grossman	Christine Grossman
Upper Middle School	1 yr.	Delgado	Corey Delgado
VES & OHES PTA	1 yr.	Best	Karen Best
VES Representative	1 yr.	McCarthy	Heather McCarthy
OHES Representative	1 yr.	Senatra	Wendy Senatra
Board of Education Representative	1 yr.	Donnay	Sandra Donnay
Local Civic Organization	1 yr.	Arons	Michael Arons
Police Department Liaison	1 yr.	Palmer	Capt. Robert Palmer
Health Department Representative	1 yr.	Rose	Devangi Patel
Open Space Committee			
Regular Member	4 yrs.	Forbes	William Forbes
Alternate I	4 yrs.	Morgan	Peter Morgan
Planning Board			
Class III	1 yr.	Trzaska	Rich Smith
Raritan & Millstone Rivers Flood Control Commission			
Township Committee Member	1 yr.	Trzaska	Ed Trzaska
Alternate I	1 yr.	Roberts	Sarah Roberts
Alternate II	1 yr.	DeRochi	Steve DeRochi
Recreation Committee			
Regular Member (exp. 12/31/15)	3 yrs.	<u>vacant</u>	Peter Willis
Regular Member	3 yrs.	Treichler	Peter Treichler
Alternate I (exp. 12/31/16)	3 yrs.	Willis	_____
Alternate II (exp. 12/31/16)	3 yrs.	<u>vacant</u>	Steven Sheu
Sewer Committee			
Mayor	1 yr.	Smith	<u>Mayor</u>
Shade Tree Committee			
Regular Member	1 yr.	Koplik	Larry Koplik
Regular Member	1 yr.	Blane	Michelle Blane
Regular Member	1 yr.	Stein	Irene Stein
Regular Member	1 yr.	Watrous	Rashmi Pandey
Regular Member	1 yr.	Waltz	John Waltz
Regular Member	1 yr.	Drbal	Elizabeth Drbal
Regular Member	1 yr.	Violette	Ann Violette
Zoning Board of Adjustment			
Regular Member (exp. 12/31/15)	4 yrs.	Gale	Ed O'Brien
Regular Member (exp. 12/31/17)	4 yrs.	Fenton	Matt Fedun
Regular Member	4 yrs.	DeRochi	Steve DeRochi
Alternate II	2 yrs.	Brach	Penny Brach
Alternate IV	2 yrs.	Fedun	Minky Chennette
Veterans Memorial Advisory Committee			
Regular Member	1 yr.	Kress	Robert Kress
Regular Member	1 yr.	Wilson	Louise Wilson
Regular Member	1 yr.	Beyer	Chris Beyer
Regular Member	1 yr.	Curry	Capt. James Curry
Regular Member	1 yr.	Devine	Tom Devine
Regular Member	1 yr.	Dyer	Hugh Dyer
Regular Member	1 yr.	Gall	Jim Gall
Regular Member	1 yr.	Gartenberg	Nancy Gartenberg
Regular Member	1 yr.	Hyncik, Jr.	William Hyncik, Jr.
Regular Member	1 yr.	Lewis	Claude Lewis
Regular Member	1 yr.	Maloney	Mike Maloney
Regular Member	1 yr.	Matthews	Donald Matthews
Regular Member	1 yr.	Palmer	Capt. Robert Palmer
Regular Member	1 yr.	Rayner	Peter Rayner
Regular Member	1 yr.	Rosen	Harel Rosen, MD
Regular Member	1 yr.	Weingart	Dale Weingart
Regular Member	1 yr.	Lubas	Ted Lubas

15-1. Deputy Mayor Trzaska moved the adoption of the foregoing appointments. The motion was seconded by Committeeman Smith and carried on the following:

ROLL CALL - Ayes - Sugden, Smith, Graham, Trzaska, Madrid
 Nays - None

16. MAYORAL APPOINTMENTS WITH CONSENT OF TOWNSHIP COMMITTEE

OFFICE	TERM	RETIRING OFFICER	NEW APPOINTMENT
Agricultural Advisory Committee			
Regular Member	3 yrs.	McAlpin	David McAlpin
Regular Member	3 yrs.	Pariso	Penny Pariso
Economic Development Commission			
Regular Member	3 yrs.	Royer	Todd Royer
Regular Member	3 yrs.	Madrid	Ryan Passarelli
Regular Member (exp. 12/31/15)	3 yrs.	O'Kavage	Kevin Baez

16-1. Committeeman Sugden moved the adoption of the foregoing appointments. The motion was seconded by Committeeman Smith and carried on the following:

ROLL CALL - Ayes - Sugden, Smith, Graham, Trzaska, Madrid
 Nays - None

17. MAYORAL APPOINTMENTS

OFFICE	TERM	RETIRING OFFICER	NEW APPOINTMENT
Economic Development Commission			
Advisor	1 yr.	Gale	Mohamed Abdelsamad
Advisor	1 yr.		Jonathan Bozzick
Environmental Commission			
Regular Member	3 yrs.	Kaganowicz	Greg Kaganowicz
Regular Member	3 yrs.	Reyes	Yasmin Reyes
Alternate II	2 yrs.	Jacob	Michelle Jacob
Advisor	1 yr.	Willson	Vyola Willson
Advisor	1 yr.	Brecknell	Leslie Brecknell
Advisor	1 yr.	Donnay	Sandra Donnay
Sustainable Montgomery's "Green Team"			
Advisor	1 yr.	Brecknell	Leslie Brecknell
Advisor	1 yr.	Willson	Vyola Willson
Advisor	1 yr.	Donnay	Sandra Donnay
Advisor	1 yr.	Peacock	Erin Peacock
Advisor	1 yr.	Le	Thuy Anh Le
Landmarks Commission			
Class A (expires 12/31/16)	4 yrs.	<u>vacant</u>	Michael Taylor
Class B	4 yrs.	Barbour	Mark Barbour
Class C	4 yrs.	Havens	Jessie Havens
Class C	4 yrs.	Tarzia	Richard Tarzia
Alternate I	1 yr.	<u>vacant</u>	Nauman Chughtai
Alternate II	1 yr.	<u>vacant</u>	
Local Emergency Planning Council			
OEM Coordinator	1 yr.	Palmer	Capt. Robert Palmer
Deputy OEM Coordinator	1 yr.	Armington	Andrew Armington
Montgomery Twp. School District	1 yr.	Venanzi	Tom Venanzi
Johnson & Johnson	1 yr.	Connolly	Michael Connolly
Bloomberg	1 yr.	Voss	Brian Voss
Chief, Fire Company #1	1 yr.	Huxley	Jeffrey Huxley
Chief, Fire Company #2	1 yr.	Kabis	Justin Kabis
Captain, Montgomery EMS	1 yr.	Giguere	Doug Herring
Carrier Clinic	1 yr.	Hotz	Rebecca Hotz
Mayor	1 yr.	Smith	<u>Mayor</u>
Montgomery Township Engineer	1 yr.	Smith	Gail Smith
Montgomery Twp. Fire Subcode Off.	1 yr.	Mondi	Roy Mond
Montgomery Twp. Health Officer	1 yr.	Carey	Stephanie Carey
Montgomery Twp. Recreation Director	1 yr.	Zimmerman	Karen Zimmerman
Montgomery Twp. Public Works Superintendent	1 yr.	Villano	Art Villano
Open Space Committee			
Advisor	1 yr.	Reim	Maia Reim
Advisor	1 yr.	Roberts	Sarah Roberts
Advisor	1 yr.	Stoltzfuss	Bill Stoltzfuss
Advisor	1 yr.	Herring	Douglas Herring
Advisor	1 yr.		Kevin Burkman
Planning Board			
Class I	1 yr.	Smith	<u>Mayor</u>
Class II	1 yr.	DeRochi	Steve DeRochi
Class IV (exp. 12/31/15)	4 yrs.	<u>vacant</u>	Arun Mani
Walter Raymond Class IV	4 yrs.	Davis	Margaret Davis
Alternate I	2 yrs.	Glockler	Tony Glockler
Alternate II (exp. 12/31/15)	2 yrs.	Mani	
Advisor	1 yr.	D. Madrid	
Advisor	1 yr.	Cheskis	Dave Cheskis
Shade Tree			
Advisor	1 yr.	Roberts	Sarah Roberts
Advisor	1 yr.	Zak	Ewa Zak

18. MAYORAL APPOINTMENTS - LIAISON/REPRESENTATIVES

OFFICE	TERM	APPOINTMENT
Somerset Co. Community Dev. Comm.		
Regular Member	1 yr.	
Alternate	1 yr.	Donato Nieman
Delaware & Raritan Canal Commission		
Regular Member	1 yr.	Clem Fiori
Somerset County Solid Waste Advisory Council		
Regular Member	1 yr.	Larry Koplik
Somerset County Cultural & Heritage Commission		
Regular Member	1 yr.	Jessie Havens

19. TOWNSHIP COMMITTEE LIAISONS AND REPRESENTATIVES

OFFICE	RETIRING OFFICER	NEW APPOINTMENT
Board of Education	Sugden	Chris Sugden
Board of Fire Prevention	Sugden	Chris Sugden
Board of Health	Graham	Patricia Graham
Budget & Finance	Trzaska	Ed Trzaska
Budget & Finance	Smith	Christine Madrid
Economic Development Commission	Smith	Rich Smith
Emergency Services Coordinating Comm.	Trzaska	Ed Trzaska
Environmental Commission/Sustainable Montgomery	Sugden	Christine Madrid
Landmarks Commission	Madrid	Patricia Graham
Liaison to Library Advisory Board Montgomery/Rocky Hill	Madrid	Christine Madrid
Municipal Alliance/Youth Services	Graham	Patricia Graham
Open Space Committee	Graham	Patricia Graham
Recreation Committee	Smith	Chris Sugden
Sewer Committee	Madrid	Rich Smith
Transportation Advisory Committee	Trzaska	Ed Trzaska
Wildlife Management Committee	Sugden	Patricia Graham
Veterans Memorial Committee	Sugden	Rich Smith
Wastewater Management Plan Committee	Trzaska	Rich Smith
Zoning Board of Adjustment	Madrid	Ed Trzaska

20. PUBLIC COMMENT

20-1. Eric Weitze, Viburnum Drive, thanked all the boards and all of the volunteers in town. He thanked the Township's Police Department for their continued great work.

He stated that Viburnum Drive was built in the early 1990's and after all of this time, the entire road is falling apart. The road has settled below the drains. He asked if there was something the Township could do. He stated that this road has been patched a couple of times, but he felt it was time for more extensive repairs. There are two cul-de-sacs off of Viburnum Drive that also need to be repaired.

21. MAYORAL AUTHORIZATION TO PERFORM MARRIAGES - Deputy Mayor

BE IT AUTHORIZED That the Deputy Mayor may solemnize marriage ceremonies in the absence of the Mayor.

22. CONSENT AGENDA - All matters listed hereunder are considered to be routine in nature and will be enacted in one motion. Any person may request that an item be removed for separate consideration.

A. RESOLUTION #15-1-1 - PROFESSIONAL SERVICES RESOLUTION

WHEREAS, There exists a need to acquire the following professional services for 2015 without a "fair and open process" as defined by P.L. 2004, c.19, the "Local Unit Pay-to-Play Law":

- (1) Bond, General, Labor/Special Projects/Conflict Counsel Legal Services and Tax Appeal Litigation Support; and
- (2) Auditing Services; and
- (3) Environmental and Traffic Engineering Services; and
- (4) Professional Planning Services; and
- (5) Appraisal Services; and
- (6) Landscape Architect.

WHEREAS, The Montgomery Township Purchasing Agent has determined and certified in writing that the value of the services over the course of the contracts is anticipated to exceed \$17,500.00; and

WHEREAS, The New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., authorizes the award of professional services contracts without competitive bidding; and

WHEREAS, The Chief Financial Officer has certified that sufficient funds are available for the aforesaid services in accordance with the amounts set forth in the 2015 Temporary Budget, with performance of said services after March 31, 2015 being subject to the Township's amendment of the 2015 Temporary Budget, and/or adoption of the final 2015 Budget.

(CONSENT AGENDA Item A Cont.)

NOW, THEREFORE, BE IT RESOLVED By the Township Committee of the Township of Montgomery as follows:

- (1) The Mayor and Clerk are hereby authorized and directed to execute proper agreements with Gluck Walrath, LLP as Township Bond Counsel; Kristina P. Hadinger of Mason, Griffin & Pierson as Township Attorney; Richard Flaum, Lisa Fittipaldi and Martin Allen of DiFrancesco, Bateman, Coley, Yospin, Kunzman, Davis & Lehrer, and John Gillespie at Parker McKay as Labor/Special Projects/Conflict Counsel/Tax Appeal Litigation Support; Suplee Clooney as Township Auditor; John Rea and Jay Troutman of McDonough-Rea as Traffic Engineer; James Cosgrove of Kleinfelder Group, Inc. as Environmental Engineer; Valuation Consulting, Tom Rodriguez Associates and Bettina D Scholk, Appraisal & Consulting as Appraisers; Mike Sullivan of Clarke Caton Hintz as Township Planner; Richard Bartolone as Landscape Architect.
- (2) These contracts are awarded for a period of one year, for the amounts set forth in each contract, and without competitive bidding as "Professional Services" under the provisions of the Local Public Contracts Law N.J.S.A. 40A:11-5(1)(a) as contracts for services to be performed by persons authorized by law to practice recognized professions that are regulated by law and because the services to be performed are not susceptible of quantifying in bid specifications.
- (3) These contractors have completed and filed with Montgomery Township a Campaign Contributions Affidavit as required by N.J.S.A. 19:44A-20.2 et seq. certifying they have not made any prohibited contributions to a candidate committee or municipal committee representing the elected officials of the Township.
- (4) A copy of this Resolution, the Certifications of Contract Value, the Campaign Contributions Affidavit, and the executed Agreements shall be placed on file in the office of the Township Clerk.
- (5) A notice of this action shall be published once in the official newspaper as required by law.
- (6) Performance of services under the terms of these contracts, and payment for the services, after March 31, 2015 is subject to the amendment of the 2015 Temporary Budget and/or adoption of the final 2015 Budget, and certification of availability of funds by the Chief Financial Officer

B. RESOLUTION #15-1-2- EXTENDING CONTRACT FOR MUNICIPAL FINANCE SERVICES - PUBLIC FINANCE MANAGEMENT

WHEREAS, Pursuant to Resolution #14-1-3, adopted January 6, 2014, the Township of Montgomery ("Township") awarded a contract to Public Finance Management ("PFM") to provide Municipal Finance services; and

WHEREAS, The Agreement was scheduled to terminate on December 31, 2014; and

WHEREAS, The Agreement provides that its term may be extended for one additional year, and at this time the parties seek to extend the term of the contract until December 31, 2015; and

WHEREAS, The parties also seek to maintain the same terms and conditions set forth in the Agreement until December 31, 2015, including but not limited to those regarding the contract price; and

WHEREAS, PFM has been performing the services under the Agreement in an effective and efficient manner; and

WHEREAS, Public Finance Management has completed and filed with the Township the required Campaign Contributions Affidavit pursuant to N.J.S.A. 19:44A-20.2 et seq certifying that Public Finance Management has not made any prohibited contributions to a candidate committee or municipal committee representing the elected officials of the Township, along with a Certification Regarding Political Contributions as required by N.J.S.A. 19:44A-20.26 et seq and an Affidavit Prerequisite to Execution of Agreement Exempt from Public Bidding and in Excess of \$5,000.00 pursuant to Subsection 2-22.2 of the Code of the Township of Montgomery (1984)(collectively "Pay-to-Play Forms"); and

WHEREAS, The Purchasing Agent has determined and certified in writing that the value of the required services required will exceed \$17,500; and

WHEREAS, The cost of services is not to exceed thirty thousand dollars (\$30,000) which is below the Township's bid threshold of \$36,000; and

WHEREAS, Performance of services under the terms of this contract, and payment for the services, is subject to the certification of availability of funds by the Chief Financial Officer.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Montgomery, County of Somerset, New Jersey, as follows:

1. The Agreement for Municipal Finance Services (also "Agreement") between the Township and PFM is hereby extended for a term of one (1) year, commencing on January 1, 2015 and terminating on December 31, 2015.

(CONSENT AGENDA Item B Cont.)

2. The total not-to-exceed contract amount for the term of the extension is \$30,000.
3. All remaining provisions of Resolution #14-1-3 and the Agreement for Municipal Finance Services not inconsistent herewith shall remain the same.
4. This contract extension is awarded pursuant to N.J.S.A. 40A:11-15 because PFM has performed the services in an effective and efficient manner.
5. A copy of this Resolution shall be submitted to the Department of Community Affairs.
6. This Resolution, when countersigned by PFM, shall serve as an amendment to the Agreement for Municipal Finance Services for the purpose of confirming the extension of the contract term until December 31, 2015 and not-to-exceed contract price of \$30,000 for the extended period.
7. A copy of this Resolution shall be placed on file in the Office of the Township Clerk.

C. **RESOLUTION #15-1-3 - PETTY CASH CHECKS**

BE IT RESOLVED That the Chief Financial Officer be authorized to draw checks, one in the amount of \$1,000 to the Township Clerk, custodian of the Township Clerk's Petty Cash Funds.

D. **RESOLUTION #15-1-4 - DEPOSITORY FOR TOWNSHIP MONIES**

BE IT RESOLVED That the depositories for the funds of the Township of Montgomery for the year 2015 shall be any bank licensed to do business in the State of New Jersey and who holds a Governmental Unit Deposit Protection Act Certificate.

E. **RESOLUTION #15-1-5 - OFFICIAL SIGNATURES**

BE IT RESOLVED That the Township officers authorized to sign the Township checks are Christine Madrid, Mayor; Walter Sheppard, Chief Financial Officer; Donna Kukla, Township Clerk.

F. **RESOLUTION #15-1-6 - OFFICIAL SIGNATURE - Assistant Chief Financial Officer**

BE IT RESOLVED That the Assistant Chief Financial Officer, Claire Higgins, is hereby authorized to sign Township checks in 2015 in the absence of the Chief Financial Officer.

G. **RESOLUTION #15-1-7 - DEPUTY SIGNATURES**

BE IT RESOLVED That Ed Trzaska, Deputy Mayor is hereby authorized to sign Township checks in 2015 in the absence or inability to serve of the Mayor and that Margaret Crawford, Deputy Township Clerk is authorized to sign Township checks in the year 2015 in the absence or inability to serve of the Township Clerk.

H. **RESOLUTION #15-1-8 - AUTHORIZATION TO ESTABLISH INTEREST ON TAX DELINQUENCIES AND TAX SALES**

WHEREAS, N.J.S.A. 54:4-67 permits the Township Committee to establish by resolution the rate of interest to be charged for the non-payment of taxes or assessments on any installment which is not made within the tenth calendar day following the date upon which same became due and payable; and

WHEREAS, Chapter 75, P.L. 1991, now permits the governing body to establish a penalty to be charged to a taxpayer with a delinquency in excess of \$10,000.00 who fails to pay that delinquency prior to the end of the calendar year; and

WHEREAS, The Township Committee of the Township of Montgomery finds it to be in the best interests of the Township to establish said penalty.

NOW, THEREFORE, BE IT RESOLVED By the Township Committee of the Township of Montgomery as follows:

1. Pursuant to N.J.S.A. 54:4-67, the Township Committee of the Township of Montgomery reaffirms that the following interest shall be charged for the non-payment of taxes or assessments on any installment which is not made within the tenth calendar day following the date upon which same became payable: 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum on any amount in excess of \$1,500.00, to be calculated from the date the tax was payable until the date of actual payment. The term "delinquent" as used herein shall mean the sum of all taxes and municipal charges due on a given parcel of property covering any number of quarters or years.
2. In addition, the Township Committee hereby fixes as a penalty to be charged to a taxpayer with a delinquency in excess of \$10,000.00 who fails to pay that delinquency prior to the end of the calendar year an additional sum of 6% of the amount of the delinquency.
3. This resolution shall take effect immediately.
3. A certified copy of this resolution shall be furnished by the Township Clerk to the Tax Collector.

(CONSENT AGENDA Cont.)

I. **RESOLUTION #15-1-9 - GRACE PERIOD FOR DELINQUENT TAXES**

BE IT RESOLVED That the Tax Collector is hereby authorized to waive the interest charge on delinquent taxes where payment is received within 10 days after the due date and that any installment received after the expiration of this grace period bear interest from the due date.

J. **RESOLUTION #15-1-10 - LEGAL NEWSPAPER**

BE IT RESOLVED That the newspaper for legal municipal advertising and notice in 2015 shall be the Courier News.

K. **RESOLUTION #15-1-11 - ADEQUATE NOTICE OF MEETINGS**

BE IT RESOLVED By the Township Committee of the Township of Montgomery that:

- (1) The Township Clerk is hereby authorized and directed to cause adequate notice to be given of every meeting of this body to be held during 2015, EXCEPTING only those meetings that are:
 - (a) Shown on the duly adopted and disseminated 2015 schedule of meetings and revisions thereof;
 - (b) Limited to matters of urgency, and as to which this body authorizes a meeting without adequate notice, as provided by Section 4b of the Open Public Meeting act; or
 - (c) Limited only to consideration of items as to which the public may be excluded pursuant to Section 7b of the Open Public Meetings Act.
- (2) The adequate notice required under paragraph 1 of this resolution shall be substantially in the following form:

NOTICE OF MEETING
MONTGOMERY TOWNSHIP COMMITTEE
BELLE MEAD, NJ
Date: _____

Notice is hereby given that the Township Committee will hold a meeting on (date) at (time) at (location). The agenda for said meeting, to the extent known, and a statement whether or not formal action may be taken as to items on the agenda, are as follows:

- (3) Said notice, at least 48 hours in advance of the meeting shall be:
 - (a) Prominently posted at the Municipal Building.
 - (b) Mailed, emailed, telephoned or hand delivered to the officially designated newspapers.
 - (c) Filed in the Office of the Township Clerk.
 - (d) Mailed to those persons who as of that time have requested and paid the charge for the same.

L. **RESOLUTION #15-1-12 - FIXED CHARGE FOR MEETING NOTICE**

BE IT RESOLVED By the Township Committee of the Township of Montgomery:

- (1) A charge of \$12.00 is hereby fixed to cover the cost of providing the 2015 schedule of regular meetings.
- (2) Said charge shall abate at the rate of \$1.00 for each full calendar month that shall have elapsed between the calendar year and the date such request is submitted.
- (3) Payment of such charge shall accompany said request and shall be payable to this body or such public agency as this body shall from time to time designate.
- (4) All such requests for notices shall terminate as of midnight on December 31, 2015.
- (5) Notwithstanding the foregoing, requests from news media (other than the newspapers to which notice is required to be given without charge pursuant to Sections 13, 4a and 3d of the Open Public Meetings Act) shall be honored free of charge.

M. **RESOLUTION #15-1-13 - STATE CONTRACT PURCHASING**

BE IT RESOLVED That the Township Purchasing Agent be authorized to purchase goods and services from firms having contracts with the State of New Jersey, and that a list of said firms be kept on file in the Purchasing Department and the contract numbers be listed on the appropriate Township vouchers for reference purposes.

N. **RESOLUTION #15-1-14 - AUTHORIZING ISSUANCE OF SOCIAL AFFAIRS PERMITS**

BE IT RESOLVED That the Township Clerk and Police Captain/Director or his designee are hereby authorized to endorse applications for Social Affairs Permits to the Director of the Division of Alcoholic Beverage Control, said applications to be in conformance with NJAC 13:2-5.1(d).

(CONSENT AGENDA Cont.)

O. **RESOLUTION #15-1-15 - PROVISIONS FOR MAKING OF OFFICIAL CERTIFICATES OF SEARCHES AS TO MUNICIPAL IMPROVEMENTS AUTHORIZED BUT NOT ASSESSED**

BE IT RESOLVED That provision is hereby made for the making of official certificates of searches as to municipal improvements authorized by ordinance of the Township of Montgomery, but not assessed, affecting any parcel or tract of land in said Township in that a future assessment will be made thereon pursuant to such ordinance, and, further, the Township Clerk is hereby designated as the person who shall make such certificates.

P. **RESOLUTION #15-1-16 - DESIGNATION OF OFFICIAL TO MAKE SEARCHES AS TO UNPAID MUNICIPAL LIENS AND TO CERTIFY THE RESULTS THEREOF**

The Township Committee of the Township of Montgomery hereby designates the Chief Financial Officer to make examinations of official records as to unpaid municipal liens and to certify the results thereof.

Q. **RESOLUTION #15-1-17 - AUTHORIZING THE CHIEF FINANCIAL OFFICER TO ISSUE NOTES**

BE IT RESOLVED That the Chief Financial Officer of the Township of Montgomery is hereby authorized to sell and issue Bond Anticipation Notes of the Township pursuant to all bond ordinances that have been finally adopted by the Township Committee; and

BE IT FURTHER RESOLVED That all Bond Anticipation Notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer, provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with notes issued pursuant to such ordinances, and the Chief Financial Officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of NJSA 40A:2-8(s). The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the dates of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to such ordinance is made. Such report must include the amount, description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.

R. **RESOLUTION #15-1-18 - AUTHORIZING THE SIGNING OF CERTAIN CHECKS IN THE ABSENCE OF TOWNSHIP COMMITTEE AUTHORIZATION**

BE IT RESOLVED By the Township Committee of the Township of Montgomery as follows:

The Mayor, Chief Financial Officer and Township Clerk of the Township of Montgomery are hereby authorized to sign, in the absence of Township Committee authorization, checks from current funds for payroll and payment to the Central Jersey Health Insurance Fund, as needed. In addition, such officials are hereby authorized to sign, as needed, checks from the Dog Tax Fund payable to the State of New Jersey, Department of Health, in accordance with the Statutes of the State of New Jersey and regulations thereunder. The Chief Financial Officer shall, forthwith, prepare vouchers in support of such checks and shall present the same to the Township Administrator for inclusion on the agenda of the next regularly scheduled Township Committee meeting for the consideration and approval of the Township Committee.

S. **RESOLUTION #15-1-19 - PLEDGING COMPLIANCE WITH REQUIREMENTS OF THE INTERNAL REVENUE CODE OF 1986 IN ORDER TO PRESERVE TAX EXEMPTION OF INTEREST ON MUNICIPAL OBLIGATIONS AND AUTHORIZING DESIGNATION AND QUALIFICATION OF BONDS WHERE APPLICABLE FOR FAVORABLE TAX TREATMENT FOR CERTAIN FINANCIAL INSTITUTIONS**

BE IT RESOLVED By the Township Committee of the Township of Montgomery, in the County of Somerset, New Jersey as follows:

Section 1. The Township hereby covenants that the representatives of the Township will take or will refrain from taking all actions within their control that are necessary upon the advice of Bond Counsel to assure that interest on the obligations of the Township is exempt from federal income taxation under the Internal Revenue Code of 1986.

Section 2. The Chief Financial Officer of the Township is hereby authorized to execute any necessary documents to indicate that the Township has covenanted to take all actions necessary to assure that interest on the obligations of the Township will be exempt from federal income taxation.

Section 3. The appropriate representatives of the Township are hereby authorized to take all necessary actions to assure that interest on the obligations of the Township will remain exempt from federal income taxation.

(CONSENT AGENDA Item S Cont.)

Section 4. The Chief Financial Officer of the Township is authorized to execute the necessary documents on behalf of the Township to designate and to qualify municipal obligations of the Township where applicable for exemption from the loss of the interest expense deduction for bank indebtedness incurred to purchase or to carry tax-exempt obligations.

Section 5. This resolution will take effect immediately.

T. **RESOLUTION #15-1-20 - RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MONTGOMERY PROVIDING CERTAIN AUTHORIZATION TO THE TOWNSHIP'S TAX ASSESSOR (SETTLEMENT OF APPEALS; COMMENCEMENT OF APPEALS)**

WHEREAS, Ryan Riccio, the Township's Tax Assessor, is a certified tax assessor (CTA) as recognized by the State of New Jersey, and possesses certain training and experience as municipal tax assessor; and

WHEREAS, The Tax Assessor has the statutory responsibility under N.J.S.A. 54:4-23 to -36 to set assessments for properties in the Township, and to maintain the accuracy and equality of the Township's real property assessments; and

WHEREAS, It is in the best interests of the citizens of the Township to provide the Tax Assessor and Tax Appeal Counsel with certain authority to address and resolve tax appeals.

NOW THEREFORE, BE IT RESOLVED By the Mayor and Township Committee of the Township of Montgomery, County of Somerset, New Jersey as follows:

1. The Tax Assessor and Tax Appeal Counsel be and hereby is authorized to resolve and settle any tax appeal filed with and/or heard by the Somerset County Tax Board without further action of the Township Committee.
2. The Tax Assessor and Tax Appeal Counsel be and hereby is authorized to determine when tax appeals, cross appeals, complaints and counterclaims should be pursued on behalf of the Township, and accordingly has the authority to consult with and direct the Township's Attorney, or any special tax counsel as the case may be, to file such pleadings with either the County Tax Board or the Tax Court, without further action of the Township Committee.
3. The Tax Assessor and Tax Appeal Counsel be and hereby is authorized to resolve and settle tax appeals pending before the New Jersey Tax Court. The Tax Assessor shall first present any proposed settlement of a New Jersey Tax Court appeal which will result in a refund, or credit, of real property taxes to the Township Committee for approval by formal resolution.

U. **RESOLUTION #15-1-21 - AUTHORIZATION TO ISSUE DUPLICATE TAX SALE CERTIFICATES**

BE IT RESOLVED By the Township Committee of the Township of Montgomery in Somerset County, New Jersey that, pursuant to N.J.S.A. 54:5-52.1, the Tax Collector is authorized to issue duplicate tax sale certificates in the event of loss or destruction of the original certificate, the fee for issuance of each duplicate being \$100.00.

V. **RESOLUTION #15-1-22 - CONCERNING PROPERTY TAX REFUNDS AND DELINQUENCIES**

WHEREAS, N.J.S.A. 40A:5-17.1 authorizes a municipality to designate a municipal employee to process property tax refunds in amounts less than \$10.00, and further authorizes a municipality to designate an employee to cancel property tax refunds or delinquencies of less than \$10.00.

NOW, THEREFORE, BE IT RESOLVED By the Township Committee of the Township of Montgomery in Somerset County, New Jersey, that Walter Sheppard, Tax Collector, is herewith authorized to (a) process, without further action by the Township Committee, any property tax refunds in amounts less than \$10.00 and (b) process, without further action by the Township Committee, the cancellation of any property tax refunds or delinquencies in amounts less than \$10.00.

W. **RESOLUTION #15-1-23 - PROVIDING THE CASH MANAGEMENT PLAN FOR THE TOWNSHIP OF MONTGOMERY FOR THE YEAR 2015**

BE IT RESOLVED By the Township Council of the Township of Montgomery County of Somerset for the year 2015, the following shall serve as the cash management plan.

The Chief Financial Officer is directed to use this cash management plan as a guide in depositing and investing the Township of Montgomery's funds.

The depositories for the funds of the Township of Montgomery for the year 2014 shall be any bank licensed to do business in the State of New Jersey and who holds a Government Unit Deposit Protection Act (GUDPA) Certificate.

All warrants and checks for the disbursement of money shall be made by the Mayor, Chief Financial Officer and Township Clerk. In the absence of the Chief Financial Officer the Assistant Chief Financial Officer will be considered an authorized signature. In the absence of the Mayor the Deputy Mayor will be considered an authorized signature. In the absence of the Township Clerk the Deputy Township Clerk will be considered an authorized signature.

(CONSENT AGENDA Item W Cont.)

The Chief Financial Officer and/or Assistant Financial Officer are empowered to invest cash funds as bank balances will allow from time to time in order to realize revenue. The above stated officers are authorized to transfer funds electronically for the purpose of investments.

The following are authorized as suitable investments:

- Interest-bearing bank accounts in banks as authorized above for deposit of local unit funds (GUDPA approved).
- Certificates of deposit in GUDPA approved banking institutions.
- Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America. This includes instruments such as Treasury Bills, Notes and Bonds.
- Government money market mutual funds that comply with N.J.S.A. 40A:5-15.1(e).
- Any federal agency or instrumentality obligation authorized by Congress that matures within 397 days from the date of purchase, and has a fixed rate of interest not dependent on any index or external factors.
- Bonds or other obligations of the local unit or school district of which the Town is a part.
- Any other obligations with maturities not exceeding 397 days, as permitted by the State Division of Investments.
- Local government investment pools which comply with N.J.S.A. 40A:5-15.1(e) and conditions set by the Division of Local Government Services.
- New Jersey Cash Management Fund.
- Repurchase agreements (repos) of fully collateralized securities which comply with N.J.S.A. 40A:5-15.1(e).
- New Jersey Asset & Rebate Management Program.
- New Jersey CLASS

There are no approved security brokers / dealers. In the event that a security broker/dealer should be approved during the year, the registered principal of said brokerage firm so approved shall be provided with and sign an acknowledgement that they have seen and reviewed the cash management plan.

This document shall constitute the cash management policy of the Township of Montgomery.

Any official involved with the selection of depositories, investments, broker / dealers shall disclose any material business or personal relationships to the Township Administrator and to the Local Finance Board or Local Ethics Board as applicable.

Any official who, in the course of his or her duties, deposits or invests in accordance with this plan shall be relieved of any liability for loss.

This document shall constitute the cash management policy of the Township of Montgomery.

Any official involved with the selection of depositories, investments, broker / dealers shall disclose any material business or personal relationships to the Township Administrator and to the Local Finance Board or Local Ethics Board as applicable.

X. **RESOLUTION #15-1-24 - AUTHORIZING RECORDS MANAGEMENT AND STORAGE THROUGH NEW JERSEY STATE CONTRACT - Docu Safe Records Management**

WHEREAS, Exemptions from competitive bidding are allowed for items/services purchased through New Jersey State Contract per N. J. S.A. 40A:11-12; and

WHEREAS, The Township of Montgomery has determined the following State Contract identifier NJSC #T1128 has provided the Township with the most competitive price for these services; and

WHEREAS, Performance of services under the terms of this contract, and payment for the services, is subject to the certification of availability of funds by the Chief Financial Officer.

NOW, THEREFORE, BE IT RESOLVED By the Township Committee of the Township of Montgomery that the Records Management and Storage services be authorized through the utilization of the New Jersey State Contract to:

Docu Safe Records Management
3 Applegate Drive
Robbinsville, NJ 08691

22-1. Deputy Mayor Trzaska moved the adoption of the **CONSENT AGENDA**. The motion was seconded by Committeewoman Graham and carried on the following:

ROLL CALL - Ayes - Sugden, Smith, Graham, Trzaska, Madrid
Nays - None

23. **RESOLUTION #15-1-25 - TOWNSHIP COMMITTEE MEETING SCHEDULE**

BE IT RESOLVED That the following is established as a schedule of meetings of the Township Committee to be held during the year 2015, said meetings to be open to the public and publicized in accordance with the Open Public Meetings Act. All meetings will begin at approximately 7:00 p.m., unless otherwise noted. Except as otherwise noted the location shall be the Township Municipal Building, 2261 Van Horne Road, Belle Mead, NJ.

January	6	July	2
	15	August	16
February	5		6
	19		20
March	5	September	3
	19		17
April	2	October	1
	16		15
May	7	November	12
	21	December	3
June	4		17
	18		

January 7, 2016, 7:00 p.m., Reorganization Meeting

In accordance with the dictate of the Open Public Meetings Act, a copy of this resolution shall be immediately:

- (a) Posted on the Municipal Bulletin Board and shall remain so posted for the year 2015.
- (b) Sent to the officially designated newspapers.
- (c) Filed in the Office of the Township Clerk.
- (d) Sent to those persons who have requested and paid the charges for copies of the schedule and revisions thereto and shall be promptly sent to those persons who hereinafter make such request and prepay such charges.

23-1. Committeeman Smith moved the adoption of the foregoing resolution. The motion was seconded by Committeewoman Graham and carried on the following:

ROLL CALL - Ayes - Sugden, Smith, Graham, Trzaska, Madrid
 Nays - None

24. **RESOLUTION #15-1-26 - 2015 TEMPORARY BUDGET**

WHEREAS, NJSA 40A:4-19 provides that temporary appropriations be made for the purposes and amounts required in the manner and time therein provided; and

WHEREAS, the date of this resolution is within the first thirty days of 2015; and

WHEREAS, the total appropriations in the 2014 Budget, less appropriations for Capital Improvement Fund, Debt Service and Public Assistance are as follows:

General	\$21,616,751.84
Sewer Utility	\$4,314,865.00

WHEREAS, 26.25% of the total appropriations in the 2014 Budget, less appropriations for the Capital Improvement Fund, Debt Service and Public Assistance in the said 2014 Budget is as follows:

General	\$5,674,397.36
Sewer Utility	\$1,132,652.06

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Montgomery, County of Somerset, State of New Jersey, that the following temporary appropriations be made and that a certified copy of this resolution be transmitted to the Chief Finance Officer for his record.

2015
 TEMPORARY BUDGET

	AMOUNT
Mayor and Committee	
Salaries & Wages	\$7,000.00
Other Expenses	2,000.00
Committee Expenses	
Other Expenses	10,000.00
Administrative & Executive	
Salaries & Wages	65,000.00
Other Expenses	7,500.00
Municipal Clerk	
Salaries & Wages	65,000.00
Other Expenses	15,000.00
Newsletter	
Other Expenses	1,500.00
Financial Administration	
Salaries & Wages	95,000.00
Other Expenses	11,000.00
Audit	
Other Expenses	2,500.00

(Item #24 Cont.)

	AMOUNT
Network Operations	
Salaries & Wages	22,500.00
Other Expenses	20,000.00
GIS	
Salaries & Wages	25,000.00
Other Expenses	15,000.00
Assessment of Taxes	
Salaries & Wages	35,000.00
Other Expenses	10,000.00
Collection of Taxes	
Salaries & Wages	11,000.00
Other Expenses	10,000.00
Legal Services & Costs	
Other Expenses	100,000.00
Engineering Services & Costs	
Salaries & Wages	100,000.00
Other Expenses	20,000.00
Public Buildings & Grounds	
Salaries & Wages	30,000.00
Other Expenses	25,000.00
Planning Board	
Salaries & Wages	50,000.00
Other Expenses	15,000.00
Revision of Master Plan	
Other Expenses	20,000.00
Zoning Board of Adjustment	
Salaries & Wages	32,500.00
Other Expenses	5,000.00
Landmarks Commission	
Other Expenses	1,500.00
Environmental Commission	
Other Expenses	3,000.00
Economic Development	
Other Expenses	250.00
Insurance	
Group Insurance for Employees	625,000.00
Other Insurance Premiums	200,000.00
Workers Compensation Insurance	195,000.00
Disability Fund	
Other Expenses	20,000.00
Deferred Compensation	
Other Expenses	40,000.00
Fire Hydrant Service	
Other Expenses	150,000.00
Uniform Fire Safety	
Salaries & Wages	35,000.00
Other Expenses	3,000.00
Police	
Salaries & Wages	1,000,000.00
Other Expenses	75,000.00
Emergency Medical Services	
Other Expenses	1,000.00
Emergency Management Services	
Other Expenses	250.00
Emergency Services Committee	
Other Expenses	250.00
Community Services Act	
Other Expenses	5,000.00
Shade Tree Commission	
Other Expenses	3,000.00
Road Repairs & Maintenance	
Salaries & Wages	275,000.00
Other Expenses	200,000.00
Vehicle Maintenance	
Other Expenses	200,000.00
Public Works	
Salaries & Wages	30,000.00
Other Expenses	12,500.00
Board of Health	
Salaries & Wages	85,000.00
Other Expenses	15,000.00
Animal Control	
Salaries & Wages	20,000.00
Other Expenses	5,000.00
Recreation	
Salaries & Wages	75,000.00
Other Expenses	20,000.00
Kid Connection	
Salaries & Wages	25,000.00
Adult School	
Other Expenses	100,000.00
Summer Camp	
Salaries & Wages	20,000.00
Other Expenses	5,000.00
Maintenance of Parks	
Salaries & Wages	100,000.00
Other Expenses	25,000.00

(Item #24 Cont.)

	AMOUNT
Senior Center	
Other Expenses	30,000.00
Solid Waste	
Other Expenses	25,000.00
Recycling Program	
Other Expenses	55,000.00
Construction Code	
Salaries & Wages	125,000.00
Other Expenses	12,500.00
Electricity	
Other Expenses	90,000.00
Telephone	
Other Expenses	35,000.00
Water	
Other Expenses	15,000.00
Natural Gas/Heating	
Other Expenses	40,000.00
Gasoline	
Other Expenses	100,000.00
Street Lighting	
Other Expenses	25,000.00
Social Security System	
Other Expenses	225,000.00
Unemployment	
Other Expenses	5,000.00
Municipal Court	
Other Expenses	60,000.00
Environmental Health Services	
Other Expenses	250.00
Pre School	
Salaries & Wages	350,000.00
Other Expenses	50,000.00
Camp Kid	
Salaries & Wages	20,000.00
Other Expenses	2,000.00
Total 2015 Temporary Appropriations for Operating Purposes	\$5,662,000.00

Sewer Utility

Salaries & Wages	300,000.00
Other Expenses	800,000.00
Total 2015 Temporary Appropriations for Sewer Utility	\$1,100,000.00

Operating Fund

Capital Improvement Fund	
Other Expenses	.00
Debt Service	
Payment of Bonds and Unfunded Debt	3,000,000.00
Interest on Bonds	600,000.00
Green Trust Program	
Other Expenses	300,000.00

Sewer Utility Fund

Capital Improvement Fund	
Other Expenses	.00
Debt Service	
Payment of Bonds and Unfunded Debt	600,000.00
Payment - NJEIT	1,400,000.00
Interest - NJEIT	300,000.00

24-1. Deputy Mayor Trzaska moved the adoption of the foregoing resolution. The motion was seconded by Committeeman Sugden and carried on the following:

ROLL CALL - Ayes - Sugden, Smith, Graham, Trzaska, Madrid
 Nays - None

25. RESOLUTION #15-1-27 - AUTHORIZING PURCHASE OF A 2015 CHEVROLET TAHOE UPFIT; EQUIPMENT PLUS INSTALLATION FOR MONTGOMERY POLICE DEPARTMENT THROUGH NJ STATE CONTRACT

WHEREAS, Exemptions from competitive bidding are allowed for items/services purchased through New Jersey State Contract per N.J.S.A. 40A:11-12; and

WHEREAS, The Township of Montgomery has determined that the following State Contract identifiers NJSC #81336 and 81165 has provided the Township with the most competitive price for these items/services; and

WHEREAS, The Chief Financial Officer has certified that there are sufficient funds available for this purchase as follows; in Account #04-216-55-901-1472A for \$10,773.00 and Account #04-216-55-901-1443A for \$208.27.

(Item #25 Cont.)

NOW THEREFORE, BE IT RESOLVED By the Township Committee of the Township of Montgomery that the following purchase of a 2015 Chevrolet Tahoe upfit and Equipment with installation at a not to exceed amount of \$10,981.27 be authorized through the utilization of the New Jersey State Contract to:

Emergency Accessories & Installation, Inc.
250 Haddonfield-Berlin Road
Cherry Hill, N. J. 08034

25-1. Committeeman Smith moved the adoption of the foregoing resolution. The motion was seconded by Deputy Mayor Trzaska and carried on the following:

ROLL CALL - Ayes - Sugden, Smith, Graham, Trzaska, Madrid
Nays - None

26. **PAYMENT OF BILLS**

WHEREAS, The Township Committee of the Township of Montgomery has received bills to be paid as listed; and

WHEREAS, The Chief Financial Officer and the Township Administrator have reviewed these bills and have certified that these bills represent goods and/or services received by the Township, that these are authorized and budgeted expenditures and that sufficient funds are available to pay these bills;

NOW, THEREFORE, BE IT RESOLVED By the Township Committee of the Township of Montgomery as follows:

1. That these bills are hereby authorized for payment; and
2. That checks in the proper amounts are prepared and that necessary bookkeeping entries are made; and
3. That the proper Township Officials are authorized to sign the checks.

26-1. Committeeman Smith moved the adoption of the foregoing resolution. The motion was seconded by Committeeman Sugden and carried on the following:

ROLL CALL - Ayes - Sugden, Smith, Graham, Trzaska, Madrid
Nays - None

27. **RESOLUTION TO CLOSE MEETING TO THE PUBLIC**

BE IT RESOLVED by the Township Committee of the Township of Montgomery in Somerset County, New Jersey as follows:

1. The Township Committee will now convene in a closed session that will be limited only to consideration of items with respect to which the public may be excluded pursuant to Section 7B of the Open Public Meetings Act.
2. The general nature of the subjects to be discussed in this session is as follows:
 - Advice of counsel with respect to COAH litigation.
3. It is unknown precisely when the matters discussed in this session will be disclosed to the public. Matters concerning legal hearings may be announced upon the conclusion of the hearing or any settlement of the proceedings.

27-1. Deputy Mayor Trzaska moved the adoption of the foregoing resolution. The motion was seconded by Committeeman Sugden and carried unanimously.

28. Meeting reconvened in Open Session.

29. **COAH LITIGATION**

Motion #15-1-1 - Committeewoman Graham moved to authorize the Township Attorney to work with the Township's Planning Consultants, Administration and Planning staff to prepare and take such actions, including filing a declaratory judgment action, as may be appropriate with respect to Township affordable housing compliance. The motion was seconded by Deputy Mayor Trzaska and carried on the following:

ROLL CALL - Ayes - Sugden, Smith, Graham, Trzaska, Madrid
Nays - None

ADJOURNMENT was at 8:30 p.m. on a motion by Deputy Mayor Trzaska. The motion was seconded by Committeeman Smith and carried unanimously.

Date of Approval:

Donna Kukla, Township Clerk

