

MINUTES FOR
MONTGOMERY TOWNSHIP COMMITTEE
REORGANIZATION MEETING
January 6, 2014
7:00 p.m.

1. The Montgomery Township Committee met at the Municipal Building, 2261 Van Horne Road, Belle Mead, NJ at 7:00 p.m. on the above date.

2. The Township Clerk called the meeting to order and led the salute to the flag.

3. The Open Public Meeting Statement was recited by the Clerk:

"Under the provisions of the Open Public Meetings Act, notice of the time and place of this meeting has been posted and sent to the officially designated newspapers."

4. Assemblyman Jack Ciattarelli administered the Oath of Office to Committeeman-elect Edward Trzaska and Senator Bateman administered the Oath of Office to Committeewoman-elect Patricia Graham.

5. Present by **ROLL CALL** were:

TOWNSHIP COMMITTEE - Chris Sugden, Christine Madrid, Rich Smith, Patricia Graham,
Ed Trzaska

Also noted as present were the following:

TOWNSHIP ADMINISTRATOR - Donato Nieman

TOWNSHIP ATTORNEY - Kristina P. Hadinger, Esq.

CHIEF FINANCIAL OFFICER - Walter Sheppard

TOWNSHIP CLERK - Donna Kukla

6. **ELECTION** of Mayor for 2014

6-1. Committeeman Trzaska nominated Committeeman Smith for the Office of Mayor. The motion was seconded by Committeewoman Graham and carried on the following:

ROLL CALL - Ayes - Sugden, Madrid, Smith, Graham, Trzaska
Nays - None

6-2. By virtue of the vote, Rich Smith was elected Mayor of Montgomery Township for 2014.

6-3. Freeholder Mark Caliguire administered the Oath of Office to Mayor Smith.

7. **ELECTION** of Deputy Mayor for 2014

7-1. Committeewoman Graham nominated Committeeman Sugden for the Office of Deputy Mayor. The motion was seconded by Committeeman Trzaska and carried on the following:

ROLL CALL - Ayes - Sugden, Madrid, Smith, Graham, Trzaska
Nays - None

7-2. By virtue of the vote, Chris Sugden was elected Deputy Mayor of Montgomery Township for 2014.

7-3. Senator Bateman administered the Oath of Office to Deputy Mayor Sugden.

8. **ADDRESS BY MAYOR RICH SMITH**

Mayor Smith read the following:

"Good evening everyone and Happy New Year. I'd like to welcome our honored Guests; Jack Ciattarelli, Kip Bateman and Mark Caliguire; former mayors and committee persons, citizens of Montgomery, friends and my family, my wife Valerie, and daughters Kelly and Rachel.

I am proud and honored to stand here as the new Mayor of Montgomery, a great Township for us all to call home. My fellow Committee members have bestowed a great privilege and responsibility upon me. I express my sincere appreciation to them for placing their trust in me to lead this Committee in 2014. I am committed to serving the people of Montgomery to the best of my ability utilizing my experience in business and engineering with vision, passion and the energy required to achieve the aspirations of our community.

To all previous Mayors who contributed their own unique achievements, I thank you for your contribution to our Township. In particular, to the outgoing Mayor, Ed Trzaska; I admire and appreciate your hard work these past two years; you have certainly improved our Township; particularly with your unending desire to meet and communicate with our citizens, balance our budget and improve the quality of life in Montgomery.

To our employees, administration, professionals and volunteers: you all work hard to keep this town running safely, efficiently and professionally. I want to personally thank you all for another great year of service to The Township and look forward to working with you and the rest of the Township Committee to continue to make Montgomery a great place to live and work.

The Mayor is one of five Committee members who share equally in the decision-making process. Together we are a team; we all have unique talents and perspectives and we are all committed to serving the best interests of the Township.

(Item #8 Cont.)

2013 was a very productive and successful year for us. We look forward to another great year by staying focused on our core governing principles: do more with less, protect public health and safety services, and preserve Montgomery's rural character. More specifically, in 2014 we would like to achieve the following goals:

- We must continue to balance our budget and not over burden our taxpayers by developing new revenue streams, sharing services and operating as efficiently as we can.
- Last year we began the engineering and permitting process in collaboration with Princeton to repair Cherry Valley Road and we look forward to starting the construction phase later this year. This road has been an important issue to many residents in Montgomery and I have made a commitment to this project and will continue to see it through.
- Skillman Park has undergone a dramatic transformation this year thanks to the efforts of Freeholder Mark Caliguire and Somerset County. The improvements will continue this spring with a 2 mile walking path and I encourage everyone to take advantage of this amazing Park - right in our backyard.
- Our schools are one of our most valued assets in Montgomery. We will continue to collaborate with the School District to help each other operate safely and efficiently.
- We will embark on the development (or redevelopment) of several important pieces of property in the Township that will enhance our tax revenue, improve traffic flow and create new and exciting facilities within the Township.
- The continual upgrading of our infrastructure (such as treatment plants, roads and other utilities) promotes growth in accordance with our Master Plan. This in turn increases the services required of our planning, zoning, engineering and building departments. We will continue to make sure that we efficiently and professionally handle the increased workload with a big focus on customer service towards our residents.
- Over the past few years, we approved the acquisition or purchase of 10 Open Space properties totaling over 350 acres. In 2014 we will continue this effort and have already identified a few significant properties that we must acquire to continue our dedication to the preservation of open space and our rural character.
- There are also many small projects which make a big difference such as; Extending and enhancing our walking and biking trails, upgrades to the Otto Kaufman Community Center, improved facilities for our police department and videotaping of the township meetings, to name a few.
- As we move forward I want to be very clear to the residents of Montgomery... if you have an idea, a concern or a question... I want to hear from you. Let's continue to work together in a transparent and committed way to keep Montgomery a great community!

Thank you."

9. **ADDRESS BY DEPUTY MAYOR CHRIS SUGDEN**

Deputy Mayor Sugden read the following:

"Good evening and thank you for attending tonight. Your attendance continues to reaffirm for me that the people of Montgomery Township genuinely care about their town.

As I enter my second year as a member of this Committee, it strikes me that we have made a great deal of progress in several areas. Our efforts to maintain the character of the community with an aggressive open space program, police department leadership succession planning and keeping overall municipal spending down are some of the accomplishments during my first year, but there is still much work to be done

I want to thank my colleagues on the Committee as I am honored for your confidence in electing me Deputy Mayor.

My track record in 2013 was and my goal going forward is to question everything. If the answer to a question is, "because that is the way we have always done it", it is unacceptable.

As we move forward in 2014 I see three key priorities for the Township—keeping property taxes in check, attracting new and retaining existing local businesses and ensuring local government is serving our residents not vice versa.

First, Montgomery continues to face a significant structural deficit in our budget. While we have continued to lower total municipal spending—which are currently at 2005 levels—the deficit remains a key issue for the Committee and our professional staff. Unfortunately, the Township receives and spends only \$0.12 of every tax dollar—the rest goes to our schools and county. Property taxes are concern for every citizen. We will do everything we can to further lower spending and stay below the Christie property tax cap.

Second, as a small business owner myself, I appreciate the challenges business owners face. This year we will examine several initiatives which we believe will attract businesses to Montgomery's "downtown"—otherwise known as the Route 206 corridor. At the same time Montgomery must promote our current local businesses and support them with our business whenever possible.

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Third, I truly believe all government is here to serve the people—not the other way around. As such, we are working with the dedicated professionals of Montgomery Township to ensure service is as high possible while maintaining the delicate cost balance. Two of my colleagues on the Township Committee are working on an efficiency project this year. This project will examine all procedures and policies to ensure we are as efficient and service-oriented as possible.

Finally, I want to communicate an initiative to strengthen the link between municipal government and our schools. I will be serving in a newly created role of Montgomery Township Committee liaison to the Montgomery Board of Education. I am happy to report that our school's superintendent and the Township Committee see cooperation as a critical part of our respective roles in serving the community.

Please feel free to call or email any member of the Committee with your questions, comments or concerns. We are here to serve all of the citizens of Montgomery and we want to hear from you. Thank you for your continued support and interest in your local government."

10. **ADDRESS BY COMMITTEEMAN ED TRZASKA**

Committeeman Trzaska read the following:

"First, I would like to thank my family for their support during my reelection campaign. As always, I couldn't do it without them. As most know, my family recently expanded with our daughter, Maddi, entering our lives last summer. She helps me stay focused on why we are serving and the importance of protecting the long-term quality of life in Montgomery. And to my fellow residents, thank you for trusting me to another term on our Township Committee. It is an honor to be part of the team.

Serving as Mayor for the past two years has been a remarkable experience. We accomplished a lot for Montgomery including holding budget spending to below 2005 levels, reducing township debt by about \$15 million, making local government more open and transparent than ever by streaming live and archiving meetings, saving residents \$1.4 million in electricity costs, moving forward with significant investments in our roads and police department, and preserving more than 350 acres of additional open space, including the creation of Skillman Park.

There have been a lot of memorable experiences, but I will never forget being Mayor during Hurricane Sandy. The relief effort and clean-up was overwhelming in every sense of the word. Our community truly rallied and pulled together like never before.

Looking forward to 2014, I am confident that Rich Smith will do an outstanding job as Mayor. We have worked closely on numerous issues, especially regarding future land use in town as the two elected officials on the Planning Board. We have a lot of challenges ahead on this front, including the development or redevelopment of key commercial pieces of land in town. As a construction professional, Rich is uniquely suited to lead the way on these initiatives and I am eager to help out in any way that I can.

Rich and my other colleagues have spoken about many of our goals for 2014, so let me focus on something more long term. The biggest threat to Montgomery is the state's COAH housing mandate. Almost all future residential development in town is tied to this mandate in one way or another.

This mandate from the New Jersey Supreme Court is forcing us to approve new housing in town that is unwanted or unneeded. As a town, we were compliant with Round 1 and 2 requirements and now we are being pushed to build hundreds and hundreds of additional units. Do we need them? It doesn't matter. Is there a market for them? It doesn't matter. Will there be negative consequences to traffic and our quality of life? It doesn't matter.

Montgomery is bedroom community with essentially no public transportation and a modest amount of commercial business. I suspect that a lot of our current COAH housing units are vacant, so why are we being pushed to build more and more and more?

Governor Christie and the state legislature are confronted with once again rewriting future requirements. I urge them to give communities like Montgomery some relief and more flexibility. One size doesn't fit all. We need to move beyond this lazy type of legislation and finally do what is right, not for the developers, but rather the residents we are all supposed to serve."

11. **ADDRESS BY COMMITTEEWOMAN PATRICIA GRAHAM**

Committeewoman Graham read the following:

"I would like to thank the voters of Montgomery for granting me the honor of serving another term on the Montgomery Township Committee. I am privileged to serve our town, to work with our excellent staff and administration and to serve with such talented committee members.

This year, I intend to continue our work to keep Montgomery's taxes down while responsibly guiding the township through these difficult financial times. More than five years after the 2008 fiscal crisis, our residents and township continue to face financial struggles. When running for reelection this fall, I spoke to hundreds of township residents. By far, Montgomery's high taxes was the most common concern raised by residents. I have worked with the Township Committee to right some of the financial wrongs of the past, for example by substantially reducing and restructuring our debt, keeping spending below 2005 levels and, despite decreasing tax revenues, adopting more fiscally sound budgets. Our top priorities must continue to be responsible management of the township's finances while holding taxes and spending down.

I look forward to also continuing our efforts to preserve Open Space in Montgomery and I am happy to again serve as liaison to the Open Space Committee. It should be no surprise to anyone that I am a strong advocate of our Open Space program and our efforts to preserve the township's scenic beauty and rural character. Indeed it's the threatened development of what is now Skillman Park that drew me to local politics several years ago. Since 2010, we have preserved nearly 350 acres of beautiful land and I look forward to working to preserve more. Planning for future development of the town should prioritize open space in balance with other needs, such as reasonable commercial development (i.e., along Route 206) that would increase ratables and lessen the residential tax burden.

And, I look forward to working on many other aspects of township business, such as our excellent public health and safety services. A crisis like Hurricane Sandy reminds how important - and how good -- our police, emergency and health services are. We are currently implementing a succession plan in the Police Department, to ensure that, as senior officers retire, our high standards for leadership and quality in our police force will continue. I plan to continue to be very involved in all these efforts.

Again, I thank Montgomery's voters for giving me the opportunity to continue my service on this Township Committee. I am ready to roll up my sleeves and get to work! Thank you."

12. **ADDRESS BY COMMITTEEWOMAN CHRISTINE MADRID**

Committeewoman Madrid read the following:

"Good evening everyone and thank you for coming. Congratulations to Mayor Smith and Deputy Mayor Sugden. I look forward to working with both of you in your new roles and have every confidence in your success. Thank you to former Mayor Trzaska and former Deputy Mayor Graham for your leadership. I have truly learned a lot from both of you.

Reflecting back on 2013, I am proud that we kept spending low, continued to protect public health and safety, and invested in our infrastructure in many areas of town. But I think that the most meaningful part of this past year has been our work in succession planning, especially with the Police Department. While retirements are never easy, the resulting personnel changes provide an opportunity to shape the future of one of the most important that the Township provides. The commitment and professionalism of the officers in the selection process were impressive and our community is lucky to have them. I look forward to our continued involvement in that process with our Police, as well as within our Municipal offices as we look to stream-line staffing for the upcoming budget this year and into future years. This efficiency planning is vital to Montgomery's future and in keeping costs down.

We have much work to do, but I look forward to working with our Township professionals, my fellow Committeemembers, and members of the community to make it all happen.

Thank you for the opportunity to serve."

13. **APPOINTMENT OF PROBATIONARY POLICE OFFICER - Thomas Edward Finnerty**

BE IT RESOLVED That Thomas Edward Finnerty is hereby appointed Probationary Police Officer, effective January 7, 2014.

13-1. Deputy Mayor Sugden moved the adoption of the foregoing resolution. The motion was seconded by Committeeman Trzaska and carried on the following:

ROLL CALL - Ayes - Madrid, Graham, Trzaska, Sugden, Smith
Nays - None

14. **SWEARING IN OF PROBATIONARY POLICE OFFICER THOMAS EDWARD FINNERTY**

Attorney Hadinger administered the Oath of Office to probationary Police Officer Thomas Edward Finnerty.

15. APPOINTMENTS BY TOWNSHIP COMMITTEE

OFFICE	TERM	
Township Attorney	1 yr.	Kristina P. Hadinger (Mason, Griffin & Pierson)
Labor/Special Projects/Conflict Counsel/ Tax Litigation	1 yr.	Richard Flaum, Lisa Fittipaldi and Martin Allen (DiFrancesco, Bateman, Coley, Yospin, Kunzman, Davis & Lehrer)
	1 yr.	Tom Cafferty (Gibbons, PC)
Township Planners - Planning & Zoning	1 yr.	Coppola & Coppola Associates
Bond Counsel	1 yr.	Michael Gluck (Gluck Walrath, LLP)
Auditor	1 yr.	Robert Swisher (Suplee Clooney & Company)
Traffic Engineer	1 yr.	John Rea (McDonough-Rea)
Environmental Engineer	1 yr.	James Cosgrove (Kleinfelder Group, Inc.)
Special Projects Engineer	1 yr.	Remington, Vernick & Vena Engineers
Landscape Architect	1 yr.	Richard Bartolone
Consulting Engineer	1 yr.	Van Cleef Engineering Associates, LLC
	1 yr.	Menlo Engineering Associates
	1 yr.	Crew Engineers, Inc.
Historic Preservation Architect	1 yr.	Eclectic Architecture, LLC
Surveyor	1 yr.	Boundary Lines, PA
Landscape Architect	1 yr.	Richard Bartolone
Codifier of Township Ordinances	1 yr.	Coded Systems Corporation
Financial Advisor	1 yr.	Public Finance Management
Appraiser	1 yr.	Valuation Consultants
	1 yr.	Bettina D. Sholk, Appraisal & Consulting
Affordable Housing Administrative Agent & Community Grants, Planning & Housing	1 yr.	Community Grants, Planning & Housing
Township Physician (Workers Compensation & Medical Services	1 yr.	Montgomery Medical Associates
Risk Management Consultant	1 yr.	Howe Insurance Group
Municipal Housing Liaison	1 yr.	Lori Savron
Temporary Housing Official	1 yr.	Theodore Merritt
Deputy Township Clerk	1 yr.	Margaret Crawford
Assessment Search Official	1 yr.	Donna Kukla
Tax Search Official	1 yr.	Walter Sheppard
Township Engineer	3 yrs.	Gail Smith
Flood Search Official	1 yr.	Gail Smith
Conservation Easement Officer	1 yr.	Joseph Palmer
Fire Protection Inspector	1 yr.	Roy Mondi
Fire Protection Inspector	1 yr.	John Hall
Fire Protection Inspector	1 yr.	Drew Kintzel
Fire Prevention Official	1 yr.	Roy Mondi
Fire Prevention Inspector	1 yr.	Roy Mondi
Fire Prevention Inspector	1 yr.	Drew Kintzel
Clean Communities Coordinator	1 yr.	Arthur Villano
Recycling Coordinator	1 yr.	Arthur Villano
Americans w/Disabilities Compliance Coordinator	1 yr.	Donato Nieman
Affirmative Action Compliance Official	1 yr.	Donato Nieman
Court (concurrent with Hillsborough's term):		
Prosecuting Attorney		Frank Blandino
DWI Prosecutor		William Fox
Public Defender		Rich Taddeo
Municipal Court Judge		Judge John Richardson
Court Administrator		Susan Keeth
Deputy Court Administrator		Nancy Horvath

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OFFICE	TERM		
Dog Canvasser	1 yr.	Chris Krygier	
Somerset Co. Solid Waste Advisory Council	1 yr.	Donald Matthews	
Somerset Co. Community Dev. Comm.	1 yr.	Sarah Roberts	
Somerset Co. Community Dev. Comm., Alt.	1 yr.	Lori Savron	
Sourland Planning Smart Growth Steering Committee (Planning Board)	1 yr.	Sarah Roberts	
Sourland Planning Smart Growth Steering Committee, Alternate	1 yr.	Alan Bien	
OFFICE	TERM	RETIRING OFFICER	NEW APPOINTMENT
Airport Advisory Committee			
1 Mile Radius (exp. 12/31/14)	3 yrs.		
5 Mile Radius	3 yrs.	Gebhardt	Michael Gebhardt
Board of Fire Prevention			
Business Representative	1 yr.	Smith	Sherman Smith
Board of Health			
Regular Member	3 yrs.	Patel	Mona Patel
Regular Member	3 yrs.	Lambert	Dr. George Lambert
Regular Member	3 yrs.	Lintott	
Alternate II	2 yrs.	Halpin	
Board of Improvement Assessors			
Regular Member	2 yrs.	Bucci	William Bucci
Regular Member	2 yrs.	Lockwood	Colleen Lockwood
Emergency Services Coordinating Committee			
Police Director, Chair	1 yr.	Palmer	Robert Palmer
Chief, Co. #1	1 yr.	Huxley	Jeffrey Huxley
Chief, Co. #2	1 yr.	Ballinger	Justin Kabis
President, EMS	1 yr.	Connacher	John Connacher
Captain, EMS	1 yr.	Giguere	Rob Giguere
Advisor, Public Safety Tech.	1 yr.	Goldberg	Jeff Goldberg
Fire District #1	1 yr.	Kennedy	Tom Karsay
Fire District #2	1 yr.	Laughlin	Toby Laughlin
Staff Liaison, Health Officer	1 yr.	Carey	Stephanie Carey
Sustainable Montgomery's "Green Team"			
Regular Member	1 yr.	Mason	Richard Sarle
Regular Member	1 yr.	Reece	Mary Reece
Regular Member	1 yr.	Kaganowicz	Greg Kaganowicz
Regular Member	1 yr.	Bookman	Sarah Roberts
Regular Member	1 yr.	Grossman	Douglas Grossman
Regular Member	1 yr.	Reyes	Yasmin Reyes
Regular Member	1 yr.	Gartenberg	Debbie Gartenberg
Regular Member	1 yr.	Stein	Irene Stein
Regular Member	1 yr.	Goel	Michelle Jacob
Staff	1 yr.	Wasilauski	Lauren Wasilauski
Staff	1 yr.	Nieman	Donato Nieman
Central Jersey Health Insurance Fund			
Commissioner	3 yrs.	Nieman	Donato Nieman
Alternate	3 yrs.	Smith	Susan Smith
Joint Insurance Fund			
Commissioner	1 yr.	Sheppard	Walter Sheppard
Alternate	1 yr.	Smith	Susan Smith
License Appeals Board			
Regular Member	1 yr.	Kennedy	Richard Kennedy
Regular Member	1 yr.	Karsay	Richard Karsay
Regular Member	1 yr.	Miller	Jim Miller
Montgomery/Rocky Hill Municipal Alliance & Youth Services Commission			
Citizen-At-Large	1 yr.	Church	Robert Church
Citizen-At-Large	1 yr.	Surapeneni	Suni Surapeneni
Citizen-At-Large	1 yr.	Vaccarella	Jim Vaccarella
Citizen-At-Large	1 yr.	DiLeo	Jacqui DiLeo
Citizen-At-Large	1 yr.	Michaelson	Annie Michaelson
Citizen-At-Large	1 yr.	Wingerter	Cory Wingerter
Montgomery High School	1 yr.	Geiger	Christine Grossman
Upper Middle School	1 yr.	Drakes	Cory Delgado
VES & OHES PTA	1 yr.	Best	Karen Best
OHES Representative	1 yr.	Laera	Ava Laera
OHES Representative	1 yr.	Senatra	Wendy Senatra
Board of Education Representative	1 yr.	Abrams	
Local Civic Organization	1 yr.	Arons	Michael Arons
HiTops Rep.	1 yr.	Drake	Sarah Drake
Police Department Liaison	1 yr.	Fillebrown	Director Robert Palmer
Coordinator	1 yr.	Rao	Vasanthi Rao

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OFFICE	TERM	RETIRING OFFICER	NEW APPOINTMENT
Open Space Committee			
Regular Member	4 yrs.	Boynton	Steven Boynton
Planning Board			
Class III	1 yr.	Smith	Ed Trzaska
Raritan & Millstone Rivers Flood Control Commission			
Township Committee Member		Trzaska	Ed Trzaska
Alternate I	1 yr.	Roberts	Sarah Roberts
Alternate II	1 yr.	DeRochi	Steve DeRochi
Recreation Committee			
Regular Member	3 yrs.	Jarvis	George Jarvis
Regular Member	3 yrs.	Camper	Benton Camper, Jr.
Alternate I	3 yrs.	Willis	Peter Willis
Alternate II (exp. 12/31/13)	3 yrs.	_____	_____
Sewer Committee			
Mayor	1 yr.	Trzaska	Mayor _____
Shade Tree Committee			
Regular Member	1 yr.	Koplik	Larry Koplik
Regular Member	1 yr.	Zak	Michelle Blane
Regular Member	1 yr.	Stein	Irene Stein
Regular Member	1 yr.	Watrous	Micheline Watrous
Regular Member	1 yr.	McGuigan	John Waltz
Regular Member	1 yr.	Drbal	Elizabeth Drbal
Regular Member	1 yr.	Violette	Ann Violette
Staff Liaison	1 yr.	Wasilauski	Lauren Wasilauski
Zoning Board of Adjustment			
Regular Member	4 yrs.	Walker	Jerry Walker
Regular Member	4 yrs.	Gamache	Mike Gamache
Regular Member	4 yrs.	Wilson	Steve DeRochi
Alternate I	2 yrs.	Cheskis	Dave Cheskis
Alternate III	2 yrs.	_____	_____
Veterans Memorial Advisory Committee			
Regular Member	1 yr.		Bob Kress
Regular Member	1 yr.		Louise Wilson
Regular Member	1 yr.		Chris Beyer
Regular Member	1 yr.		Deputy Capt. Jim Curry
Regular Member	1 yr.		Tom Devine
Regular Member	1 yr.		Hugh Dyer
Regular Member	1 yr.		Jim Gall
Regular Member	1 yr.		Nancy Gartenberg
Regular Member	1 yr.		William G. Hyncik, Jr.
Regular Member	1 yr.		Claude Lewis
Regular Member	1 yr.		Mike Maloney
Regular Member	1 yr.		Don Matthews
Regular Member	1 yr.		Capt. Bob Palmer
Regular Member	1 yr.		Pete Rayner
Regular Member	1 yr.		Harel Rosen, MD
Regular Member	1 yr.		Dale Weingart
Regular Member	1 yr.		Ted Lubas

15-1. Committeeman Trzaska moved the adoption of the foregoing resolution. The motion was seconded by Committeewoman Graham and carried on the following:

ROLL CALL - Ayes - Madrid, Graham, Trzaska, Sugden, Smith
 Nays - None

16. **MAYORAL APPOINTMENTS WITH CONSENT OF TOWNSHIP COMMITTEE**

OFFICE	TERM	RETIRING OFFICER	NEW APPOINTMENT
Agricultural Advisory Committee			
Regular Member	3 yrs.	Johnson	John Johnson, Jr.
Economic Development Commission			
Regular Member	3 yrs.	Gatto	Anthony Gatto
Regular Member (expiring 12/31/15)	3 yrs.	Minggia	_____
Regular Member	3 yrs.	Geslak	Arun Mani

16-1. Deputy Mayor Sugden moved the adoption of the foregoing resolution. The motion was seconded by Committeewoman Madrid and carried on the following:

ROLL CALL - Ayes - Madrid, Graham, Trzaska, Sugden, Smith
 Nays - None

17. MAYORAL APPOINTMENTS

OFFICE	TERM	RETIRING OFFICER	NEW APPOINTMENT
Economic Development Commission			
Advisor	1 yr.	Gale	Everett Gale
Environmental Commission			
Planning Board	3 yrs.	Sarle	Richard Sarle
Regular Member	3 yrs.	Reece	Mary Reece
Alternate I	2 yrs.	Stein	Irene Stein
Advisor	1 yr.	Roberts	Vyola Willson
Advisor	1 yr.	Brecknell	Leslie Brecknell
Advisor	1 yr.	Donnay	Sandra Donnay
Sustainable Montgomery's "Green Team"			
Advisor	1 yr.	Brecknell	Leslie Brecknell
Advisor	1 yr.	Willson	Vyolla Willson
Advisor	1 yr.	Donnay	Sandra Donnay
Advisor	1 yr.	Peacock	Erin Peacock
Advisor	1 yr.	Le	Thuy Anh Le
Landmarks Commission			
Class A (expires 12/31/16)	4 yrs.	Weitzer	_____
Class B (expires 12/31/14)	4 yrs.	Bien	Mark Barbour
Class C	4 yrs.	Matthews	Donald Matthews
Class C	4 yrs.	Willis	Candy Willis
Class C (expires 12/31/14)	4 yrs.	Martin	_____
Alternate I	1 yr.	Terhune	_____
Alternate II	1 yr.	Dyer	_____
Local Emergency Planning Council			
OEM Coordinator	1 yr.	Palmer	Robert Palmer
Deputy OEM Coordinator	1 yr.	Goldberg	Jeffrey Goldberg
Montgomery Twp. School District	1 yr.	Venanzi	Tom Venanzi
Johnson & Johnson	1 yr.	Connolly	Michael Connolly
Bloomberg	1 yr.	Voss	Brian Voss
Chief, Fire Company #1	1 yr.	Huxley	Jeff Huxley
Chief, Fire Company #2	1 yr.	Ballinger	Justin Kabis
Captain, Montgomery EMS	1 yr.	Giguere	Rob Giguere
Carrier Clinic	1 yr.	Hotz	Rebecca Hotz
Mayor	1 yr.	Trzaska	<u>Mayor</u>
Montgomery Township Engineer	1 yr.	Smith	Gail Smith
Montgomery Twp. Fire Subcode Off.	1 yr.	Mondi	Roy Mondi
Montgomery Twp. Health Officer	1 yr.	Carey	Stephanie Carey
Montgomery Twp. Recreation Director	1 yr.	Zimmerman	Karen Zimmerman
Montgomery Twp. Public Works			
Superintendent	1 yr.	Villano	Arthur Villano
Open Space Committee			
Advisor	1 yr.	Reim	Maia Reim
Advisor	1 yr.	Roberts	Sarah Roberts
Advisor	1 yr.	Stoltzfuss	Bill Stoltzfuss
Advisor	1 yr.	Rosenbaum	Jared Rosenbaum
Advisor	1 yr.	Herring	Douglas Herring
Planning Board			
Class I	1 yr.	Trzaska	<u>Mayor</u>
Class II	1 yr.	Wilson	Steve DeRochi
Class IV	4 yrs.	Matthews	Donald Matthews
Class IV, Environmental Commission	3 yrs.	Sarle	Richard Sarle
Class IV	4 yrs.	Some	Tom Wilson
Alternate II	2 yrs.	DeRochi	Arun Mani
Advisor	1 yr.	Madrid	Dan Madrid
Advisor	1 yr.	Cheskis	Dave Cheskis
Shade Tree			
Advisor	1 yr.	Roberts	Sarah Roberts
Advisor	1 yr.	Blane	Ewa Zak

18. MAYORAL APPOINTMENTS - LIAISON/REPRESENTATIVES

OFFICE	TERM	APPOINTMENT
Somerset Co. Community Dev. Comm.		
Regular Member	1 yr.	_____
Alternate	1 yr.	Donato Nieman
Delaware & Raritan Canal Commission		
Regular Member	1 yr.	Clem Fiori
Somerset County Solid Waste Advisory Council		
Regular Member	1 yr.	Larry Koplik
Somerset County Cultural & Heritage Commission		
Regular Member	1 yr.	Jessie Havens

19. **TOWNSHIP COMMITTEE LIAISONS AND REPRESENTATIVES**

OFFICE	RETIRING OFFICER	NEW APPOINTMENT
Board of Education		Chris Sugden
Board of Fire Prevention	Sugden	Chris Sugden
Board of Health	Graham	Patricia Graham
Economic Development Commission	Smith	Rich Smith
Emergency Services Coordinating Comm.	Trzaska	Ed Trzaska
Environmental Commission/Sustainable Montgomery	Sugden	Chris Sugden
Landmarks Commission	Madrid	Christine Madrid
Montgomery/Rocky Hill		
Municipal Alliance/Youth Services	Graham	Patricia Graham
Open Space Committee	Graham	Patricia Graham
Recreation Committee	Smith	Rich Smith
Sewer Committee	Madrid	Christine Madrid
Zoning Board of Adjustment	Madrid	Christine Madrid
Budget & Finance	Trzaska	Ed Trzaska
Budget & Finance	Smith	Rich Smith
Transportation Advisory Committee	Trzaska	Ed Trzaska
Wildlife Management Committee	Sugden	Chris Sugden
Liason to Library Advisory Board	Madrid	Christine Madrid
Veterans Memorial Committee	Sugden	Chris Sugden
Wastewater Management Plan Committee	Trzaska	Ed Trzaska

20. Mayor Smith suggested that a break be taken.

21. The meeting reconvened.

22. **PUBLIC COMMENT**

22-1. Donald Matthews, former Mayor, asked the Township Committee to recognize the work that the Township staff does in keeping the Township going. He also congratulated the Township Committee on their leadership and good works.

22-2. Walt Beadling, Thornton Way, was asked to come to the podium by Mayor Smith.

Mayor Smith stated that there had been further discussion by the Township Committee on the proposal Mr. Beadling gave to Administrator Nieman regarding leasing the equipment for broadcasting the Township meetings and the Township Bulletin Board. He stated that the Township Committee thought the proposal he presented was viable and it is a good idea for the Township on a safety standpoint and for broadcasting the Township Committee, Planning Board and Zoning Board of Adjustment meetings. Committee concurred and thanked Mr. Beadling for all of his hard work.

23. **MAYORAL AUTHORIZATION TO PERFORM MARRIAGES - Deputy Mayor**

BE IT AUTHORIZED That the Deputy Mayor may solemnize marriage ceremonies in the absence of the Mayor.

24. **CONSENT AGENDA** - All matters listed hereunder are considered to be routine in nature and will be enacted in one motion. Any person may request that an item be removed for separate consideration.

A. **RESOLUTION #14-1-1 - PROFESSIONAL SERVICES RESOLUTION**

WHEREAS, There exists a need to acquire the following professional services for 2013 without a "fair and open process" as defined by P.L. 2004, c.19, the "Local Unit Pay-to-Play Law":

- (1) Bond, General, Labor/Special Projects/Conflict Counsel Legal Services and Tax Appeal Litigation Support; and
- (2) Auditing Services; and
- (3) Environmental, Special Projects and Traffic Engineering Services; and
- (4) Professional Planning Services; and
- (5) Appraisal Services; and
- (6) Landscape Architect; and
- (7) Historic Preservation Architectural Services.

WHEREAS, The Montgomery Township Purchasing Agent has determined and certified in writing that the value of the services over the course of the contracts is anticipated to exceed \$17,500.00;

WHEREAS, The New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., authorizes the award of professional services contracts without competitive bidding;

WHEREAS, The Chief Financial Officer has certified that sufficient funds are available for the aforesaid services in accordance with the amounts set forth in the 2014 Temporary Budget, with performance of said services after March 31, 2014 being subject to the Township's amendment of the 2014 Temporary Budget, and/or adoption of the final 2014 Budget;

NOW, THEREFORE, BE IT RESOLVED By the Township Committee of the Township of Montgomery as follows:

(CONSENT AGENDA Item A Cont.)

- (1) The Mayor and Clerk are hereby authorized and directed to execute proper agreements with Gluck Walrath, LLP as Township Bond Counsel; Kristina P. Hadinger of Mason, Griffin & Pierson as Township Attorney; Richard Flaum, Lisa Fittipaldi and Martin Allen of DiFrancesco, Bateman, Coley, Yospin, Kunzman, Davis & Lehrer, and Tom Cafferty of Gibbons, PC as Labor/Special Projects/Conflict Counsel/Tax Appeal Litigation Support; Suplee Clooney as Township Auditor; John Rea of McDonough-Rea as Traffic Engineer; James Cosgrove of Kleinfelder Group, Inc. as Environmental Engineer; Remington, Vernick & Vena Engineers as Special Projects Engineer; Valuation Consulting and Bettina D Scholk, Appraisal & Consulting as Appraisers; Coppola & Coppola Associates as Township Planners; Richard Bartolone as Landscape Architect; Eclectic Architecture, LLC as Historical Preservation Architect.
- (2) These contracts are awarded for a period of one year, for the amounts set forth in each contract, and without competitive bidding as "Professional Services" under the provisions of the Local Public Contracts Law N.J.S.A. 40A:11-5(1)(a) as contracts for services to be performed by persons authorized by law to practice recognized professions that are regulated by law and because the services to be performed are not susceptible of quantifying in bid specifications.
- (3) These contractors have completed and filed with Montgomery Township a Campaign Contributions Affidavit as required by N.J.S.A. 19:44A-20.2 et seq. certifying they have not made any prohibited contributions to a candidate committee or municipal committee representing the elected officials of the Township.
- (4) A copy of this Resolution, the Certifications of Contract Value, the Campaign Contributions Affidavit, and the executed Agreements shall be placed on file in the office of the Township Clerk.
- (5) A notice of this action shall be published once in the official newspaper as required by law.
- (6) Performance of services under the terms of these contracts, and payment for the services, after March 31, 2014 is subject to the amendment of the 2014 Temporary Budget and/or adoption of the final 2014 Budget, and certification of availability of funds by the Chief Financial Officer

B. RESOLUTION #14-1-2 - RESOLUTION EXTENDING AFFORDABLE HOUSING SERVICES AGREEMENT WITH CGP&H, LLC

WHEREAS, Pursuant to Resolution #12-1-2, adopted in January, 2012, the Township of Montgomery ("Township") awarded a contract for extraordinary unspecifiable services to CGP&H, LLC of East Windsor, New Jersey ("CGP&H"), to provide administrative services in connection with the implementation of the Township's affordable housing program for a term of two (2) years ("Agreement for Affordable Housing Services" or "Agreement"); and

WHEREAS, The Agreement was scheduled to terminate on December 31, 2013; and

WHEREAS, The Agreement provides that its term may be extended for two separate one-year terms, and at this time the parties seek to extend the term of the contract until December 31, 2014; and

WHEREAS, The parties also seek to maintain the same terms and conditions set forth in the Agreement until December 31, 2014, including but not limited to those regarding the contract price; and

WHEREAS, Consistent with the Agreement (and the descriptions set forth in Schedule B thereof), the contract price for 2014 will not exceed \$45,600 (the 2013 price), which amount shall include the following:

- (a) \$23,400 (\$1,950/month) for "Monthly Retainer Services";
- (b) Not to exceed \$15,600 for administration of the resales, completion of income certifications on rentals (non-Pike Run units) and sales units, and review of eligibility determinations prepared by Pike Run; and
- (c) Not to exceed \$6,600 for administration of the Affordability Assistance Program.

WHEREAS, CGP&H has been performing the services under the Agreement in an effective and efficient manner; and

WHEREAS, The Chief Financial Officer has certified that sufficient funds are available to pay for said services;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Montgomery, County of Somerset, New Jersey, as follows:

1. The Agreement for Affordable Housing Services (also "Agreement") between the Township and CGP&H for administrative services is hereby extended for a term of one (1) year, commencing on January 1, 2014 and terminating on December 31, 2014.

(CONSENT AGENDA Item B Cont.)

2. The total not-to-exceed contract amount for the term of the extension is \$45,600, which amount consists of:
 - (a) \$23,400 (\$1,950/month) for "Monthly Retainer Services";
 - (b) Not to exceed \$15,600 for administration of the resales, completion of income certifications on rentals (non-Pike Run units) and sales units, and review of eligibility determinations prepared by Pike Run; and
 - (c) Not to exceed \$6,600 for administration of the Affordability Assistance Program.
3. All remaining provisions of Resolution #12-1-2 and the Agreement for Affordable Housing Services not inconsistent herewith shall remain the same.
4. This contract extension is awarded pursuant to N.J.S.A. 40A:11-15 because CGP&H has performed the services in an effective and efficient manner.
5. A copy of this Resolution shall be submitted to the Department of Community Affairs.
6. This Resolution, when countersigned by CGP&H, shall serve as an amendment to the Agreement for Affordable Housing Services for the purpose of confirming the extension of the contract term until December 31, 2014 and not-to-exceed contract price of \$45,600 for the extended period.
7. A copy of this Resolution shall be placed on file in the Office of the Township Clerk.

C. **RESOLUTION #14-1-3 - AWARDING CONTRACT FOR MUNICIPAL FINANCE SERVICES - PUBLIC FINANCE MANAGEMENT**

WHEREAS, The Township of Montgomery ("Township") has a need to procure the services of a company with expertise in municipal finance services; and

WHEREAS, Public Finance Management is familiar with the Township's requirements and is willing to provide said services; and

WHEREAS, The Township has a need to acquire these services without a "fair and open process" as defined by N.J.S.A. 19:44A-20.7, the "Local Unit Pay-to-Play" Law; and

WHEREAS, Public Finance Management has completed and filed with the Township the required Campaign Contributions Affidavit pursuant to N.J.S.A. 19:44A-20.2 et seq certifying that Public Finance Management has not made any prohibited contributions to a candidate committee or municipal committee representing the elected officials of the Township, along with a Certification Regarding Political Contributions as required by N.J.S.A. 19:44A-20.26 et seq and an Affidavit Prerequisite to Execution of Agreement Exempt from Public Bidding and in Excess of \$5,000.00 pursuant to Subsection 2-22.2 of the Code of the Township of Montgomery (1984)(collectively "Pay-to-Play Forms"); and

WHEREAS, The Purchasing Agent has determined and certified in writing that the value of the required services required will exceed \$17,500; and

WHEREAS, The cost of services is not to exceed twenty-five thousand dollars (\$25,000) which is below the Township's bid threshold of \$36,000; and

WHEREAS, Performance of services under the terms of this contract, and payment for the services, is subject to the certification of availability of funds by the Chief Financial Officer.

NOW, THEREFORE, BE IT RESOLVED By the Township Committee of the Township of Montgomery, County of Somerset, New Jersey, as follows:

1. The Mayor and Township Clerk are hereby authorized and directed to execute a contract with Public Finance Management consistent with this Resolution. The terms of said agreement are subject to the approval of the Township Attorney.
2. A copy of this Resolution, the Certification of Contract Value, the Campaign Contributions Affidavit, as well as the Contract shall be placed on file with the Clerk of the Township.

D. **RESOLUTION #14-1-4 - PETTY CASH CHECKS**

BE IT RESOLVED That the Chief Financial Officer be authorized to draw checks, one in the amount of \$1,000 to the Township Clerk, custodian of the Township Clerk's Petty Cash Funds.

E. **RESOLUTION #14-1-5 - DEPOSITORY FOR TOWNSHIP MONIES**

BE IT RESOLVED That the depositories for the funds of the Township of Montgomery for the year 2014 shall be any bank licensed to do business in the State of New Jersey and who holds a Governmental Unit Deposit Protection Act Certificate.

F. **RESOLUTION #14-1-6 - OFFICIAL SIGNATURES**

BE IT RESOLVED That the Township officers authorized to sign the Township checks are Rich Smith, Mayor; Walter Sheppard, Chief Financial Officer; Donna Kukla, Township Clerk.

(CONSENT AGENDA Cont.)

G. **RESOLUTION #14-1-7 - OFFICIAL SIGNATURE - Assistant Chief Financial Officer**

BE IT RESOLVED That the Assistant Chief Financial Officer, Claire Higgins, is hereby authorized to sign Township checks in 2014 in the absence of the Chief Financial Officer.

H. **RESOLUTION #14-1-8 - DEPUTY SIGNATURES**

BE IT RESOLVED That Chris Sugden, Deputy Mayor is hereby authorized to sign Township checks in 2014 in the absence or inability to serve of the Mayor and that Margaret Crawford, Deputy Township Clerk is authorized to sign Township checks in the year 2014 in the absence or inability to serve of the Township Clerk.

I. **RESOLUTION #14-1-9 - AUTHORIZATION TO ESTABLISH INTEREST ON TAX DELINQUENCIES AND TAX SALES**

WHEREAS, N.J.S.A. 54:4-67 permits the Township Committee to establish by resolution the rate of interest to be charged for the non-payment of taxes or assessments on any installment which is not made within the tenth calendar day following the date upon which same became due and payable; and

WHEREAS, Chapter 75, P.L. 1991, now permits the governing body to establish a penalty to be charged to a taxpayer with a delinquency in excess of \$10,000.00 who fails to pay that delinquency prior to the end of the calendar year; and

WHEREAS, The Township Committee of the Township of Montgomery finds it to be in the best interests of the Township to establish said penalty.

NOW, THEREFORE, BE IT RESOLVED By the Township Committee of the Township of Montgomery as follows:

1. Pursuant to N.J.S.A. 54:4-67, the Township Committee of the Township of Montgomery reaffirms that the following interest shall be charged for the non-payment of taxes or assessments on any installment which is not made within the tenth calendar day following the date upon which same became payable: 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum on any amount in excess of \$1,500.00, to be calculated from the date the tax was payable until the date of actual payment. The term "delinquent" as used herein shall mean the sum of all taxes and municipal charges due on a given parcel of property covering any number of quarters or years.
2. In addition, the Township Committee hereby fixes as a penalty to be charged to a taxpayer with a delinquency in excess of \$10,000.00 who fails to pay that delinquency prior to the end of the calendar year an additional sum of 6% of the amount of the delinquency.
3. This resolution shall take effect immediately.
4. A certified copy of this resolution shall be furnished by the Township Clerk to the Tax Collector.

J. **RESOLUTION #14-1-10 - GRACE PERIOD FOR DELINQUENT TAXES**

BE IT RESOLVED That the Tax Collector is hereby authorized to waive the interest charge on delinquent taxes where payment is received within 10 days after the due date and that any installment received after the expiration of this grace period bear interest from the due date.

K. **RESOLUTION #14-1-11 - LEGAL NEWSPAPER**

BE IT RESOLVED That the newspaper for legal municipal advertising and notice in 2014 shall be the Courier News.

L. **RESOLUTION #14-1-12 - ADEQUATE NOTICE OF MEETINGS**

BE IT RESOLVED By the Township Committee of the Township of Montgomery that:

- (1) The Township Clerk is hereby authorized and directed to cause adequate notice to be given of every meeting of this body to be held during 2014, EXCEPTING only those meetings that are:
 - (a) Shown on the duly adopted and disseminated 2013 schedule of meetings and revisions thereof;
 - (b) Limited to matters of urgency, and as to which this body authorizes a meeting without adequate notice, as provided by Section 4b of the Open Public Meeting act; or
 - (c) Limited only to consideration of items as to which the public may be excluded pursuant to Section 7b of the Open Public Meetings Act.

(CONSENT AGENDA Item L Cont.)

- (2) The adequate notice required under paragraph 1 of this resolution shall be substantially in the following form:

NOTICE OF MEETING
MONTGOMERY TOWNSHIP COMMITTEE
BELLE MEAD, NJ

Date: _____

Notice is hereby given that the Township Committee will hold a meeting on (date) at (time) at (location). The agenda for said meeting, to the extent known, and a statement whether or not formal action may be taken as to items on the agenda, are as follows:

- (3) Said notice, at least 48 hours in advance of the meeting shall be:
- (a) Prominently posted at the Municipal Building.
 - (b) Mailed, emailed, telephoned or hand delivered to the officially designated newspapers.
 - (c) Filed in the Office of the Township Clerk.
 - (d) Mailed to those persons who as of that time have requested and paid the charge for the same.

M. **RESOLUTION #14-1-13 - FIXED CHARGE FOR MEETING NOTICE**

BE IT RESOLVED By the Township Committee of the Township of Montgomery:

- (1) A charge of \$12.00 is hereby fixed to cover the cost of providing the 2014 schedule of regular meetings.
- (2) Said charge shall abate at the rate of \$1.00 for each full calendar month that shall have elapsed between the calendar year and the date such request is submitted.
- (3) Payment of such charge shall accompany said request and shall be payable to this body or such public agency as this body shall from time to time designate.
- (4) All such requests for notices shall terminate as of midnight on December 31, 2014.
- (5) Notwithstanding the foregoing, requests from news media (other than the newspapers to which notice is required to be given without charge pursuant to Sections 13, 4a and 3d of the Open Public Meetings Act) shall be honored free of charge.

N. **RESOLUTION #14-1-14 - STATE CONTRACT PURCHASING**

BE IT RESOLVED That the Township Purchasing Agent be authorized to purchase goods and services from firms having contracts with the State of New Jersey, and that a list of said firms be kept on file in the Purchasing Department and the contract numbers be listed on the appropriate Township vouchers for reference purposes.

O. **RESOLUTION #14-1-15 AUTHORIZING ISSUANCE OF SOCIAL AFFAIRS PERMITS**

BE IT RESOLVED That the Township Clerk and Police Captain/Director or his designee are hereby authorized to endorse applications for Social Affairs Permits to the Director of the Division of Alcoholic Beverage Control, said applications to be in conformance with NJAC 13:2-5.1(d).

P. **RESOLUTION #14-1-16 - PROVISIONS FOR MAKING OF OFFICIAL CERTIFICATES OF SEARCHES AS TO MUNICIPAL IMPROVEMENTS AUTHORIZED BUT NOT ASSESSED**

BE IT RESOLVED That provision is hereby made for the making of official certificates of searches as to municipal improvements authorized by ordinance of the Township of Montgomery, but not assessed, affecting any parcel or tract of land in said Township in that a future assessment will be made thereon pursuant to such ordinance, and, further, the Township Clerk is hereby designated as the person who shall make such certificates.

Q. **RESOLUTION #14-1-17 - DESIGNATION OF OFFICIAL TO MAKE SEARCHES AS TO UNPAID MUNICIPAL LIENS AND TO CERTIFY THE RESULTS THEREOF**

The Township Committee of the Township of Montgomery hereby designates the Chief Financial Officer to make examinations of official records as to unpaid municipal liens and to certify the results thereof.

(CONSENT AGENDA Cont.)

R. **RESOLUTION #14-1-18 - AUTHORIZING THE CHIEF FINANCIAL OFFICER TO ISSUE NOTES**

BE IT RESOLVED That the Chief Financial Officer of the Township of Montgomery is hereby authorized to sell and issue Bond Anticipation Notes of the Township pursuant to all bond ordinances that have been finally adopted by the Township Committee; and

BE IT FURTHER RESOLVED That all Bond Anticipation Notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer, provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with notes issued pursuant to such ordinances, and the Chief Financial Officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of NJSA 40A:2-8(s). The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the dates of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to such ordinance is made. Such report must include the amount, description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.

S. **RESOLUTION #14-1-19 - AUTHORIZING THE SIGNING OF CERTAIN CHECKS IN THE ABSENCE OF TOWNSHIP COMMITTEE AUTHORIZATION**

BE IT RESOLVED By the Township Committee of the Township of Montgomery as follows:

The Mayor, Chief Financial Officer and Township Clerk of the Township of Montgomery are hereby authorized to sign, in the absence of Township Committee authorization, checks from current funds for payroll and payment to the Central Jersey Health Insurance Fund, as needed. In addition, such officials are hereby authorized to sign, as needed, checks from the Dog Tax Fund payable to the State of New Jersey, Department of Health, in accordance with the Statutes of the State of New Jersey and regulations thereunder. The Chief Financial Officer shall, forthwith, prepare vouchers in support of such checks and shall present the same to the Township Administrator for inclusion on the agenda of the next regularly scheduled Township Committee meeting for the consideration and approval of the Township Committee.

T. **RESOLUTION #14-1-20 - PLEDGING COMPLIANCE WITH REQUIREMENTS OF THE INTERNAL REVENUE CODE OF 1986 IN ORDER TO PRESERVE TAX EXEMPTION OF INTEREST ON MUNICIPAL OBLIGATIONS AND AUTHORIZING DESIGNATION AND QUALIFICATION OF BONDS WHERE APPLICABLE FOR FAVORABLE TAX TREATMENT FOR CERTAIN FINANCIAL INSTITUTIONS**

BE IT RESOLVED By the Township Committee of the Township of Montgomery, in the County of Somerset, New Jersey as follows:

Section 1. The Township hereby covenants that the representatives of the Township will take or will refrain from taking all actions within their control that are necessary upon the advice of Bond Counsel to assure that interest on the obligations of the Township is exempt from federal income taxation under the Internal Revenue Code of 1986.

Section 2. The Chief Financial Officer of the Township is hereby authorized to execute any necessary documents to indicate that the Township has covenanted to take all actions necessary to assure that interest on the obligations of the Township will be exempt from federal income taxation.

Section 3. The appropriate representatives of the Township are hereby authorized to take all necessary actions to assure that interest on the obligations of the Township will remain exempt from federal income taxation.

Section 4. The Chief Financial Officer of the Township is authorized to execute the necessary documents on behalf of the Township to designate and to qualify municipal obligations of the Township where applicable for exemption from the loss of the interest expense deduction for bank indebtedness incurred to purchase or to carry tax-exempt obligations.

Section 5. This resolution will take effect immediately.

(CONSENT AGENDA Cont.)

U. **RESOLUTION #14-1-21 - RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MONTGOMERY PROVIDING CERTAIN AUTHORIZATION TO THE TOWNSHIP'S TAX ASSESSOR (SETTLEMENT OF APPEALS; COMMENCEMENT OF APPEALS)**

WHEREAS, Ryan Riccio, the Township's Tax Assessor, is a certified tax assessor (CTA) as recognized by the State of New Jersey, and possesses certain training and experience as municipal tax assessor; and

WHEREAS, The Tax Assessor has the statutory responsibility under N.J.S.A. 54:4-23 to -36 to set assessments for properties in the Township, and to maintain the accuracy and equality of the Township's real property assessments; and

WHEREAS, It is in the best interests of the citizens of the Township to provide the Tax Assessor and Tax Appeal Counsel with certain authority to address and resolve tax appeals.

NOW THEREFORE, BE IT RESOLVED By the Mayor and Township Committee of the Township of Montgomery, County of Somerset, New Jersey as follows:

1. The Tax Assessor and Tax Appeal Counsel be and hereby is authorized to resolve and settle any tax appeal filed with and/or heard by the Somerset County Tax Board without further action of the Township Committee.
2. The Tax Assessor and Tax Appeal Counsel be and hereby is authorized to determine when tax appeals, cross appeals, complaints and counterclaims should be pursued on behalf of the Township, and accordingly has the authority to consult with and direct the Township's Attorney, or any special tax counsel as the case may be, to file such pleadings with either the County Tax Board or the Tax Court, without further action of the Township Committee.
3. The Tax Assessor and Tax Appeal Counsel be and hereby is authorized to resolve and settle tax appeals pending before the New Jersey Tax Court. The Tax Assessor shall first present any proposed settlement of a New Jersey Tax Court appeal which will result in a refund, or credit, of real property taxes to the Township Committee for approval by formal resolution.

V. **RESOLUTION #14-1-22 - AUTHORIZATION TO ISSUE DUPLICATE TAX SALE CERTIFICATES**

BE IT RESOLVED By the Township Committee of the Township of Montgomery in Somerset County, New Jersey that, pursuant to N.J.S.A. 54:5-52.1, the Tax Collector is authorized to issue duplicate tax sale certificates in the event of loss or destruction of the original certificate, the fee for issuance of each duplicate being \$100.00.

W. **RESOLUTION #14-1-23 - CONCERNING PROPERTY TAX REFUNDS AND DELINQUENCIES**

WHEREAS, N.J.S.A. 40A:5-17.1 authorizes a municipality to designate a municipal employee to process property tax refunds in amounts less than \$10.00, and further authorizes a municipality to designate an employee to cancel property tax refunds or delinquencies of less than \$10.00.

NOW, THEREFORE, BE IT RESOLVED By the Township Committee of the Township of Montgomery in Somerset County, New Jersey, that Walter Sheppard, Tax Collector, is herewith authorized to (a) process, without further action by the Township Committee, any property tax refunds in amounts less than \$10.00 and (b) process, without further action by the Township Committee, the cancellation of any property tax refunds or delinquencies in amounts less than \$10.00.

X. **RESOLUTION #14-1-24 - PROVIDING THE CASH MANAGEMENT PLAN FOR THE TOWNSHIP OF MONTGOMERY FOR THE YEAR 2014**

BE IT RESOLVED by the Township Council of the Township of Montgomery County of Somerset for the year 2014, the following shall serve as the cash management plan.

The Chief Financial Officer is directed to use this cash management plan as a guide in depositing and investing the Township of Montgomery's funds.

The depositories for the funds of the Township of Montgomery for the year 2014 shall be any bank licensed to do business in the State of New Jersey and who holds a Government Unit Deposit Protection Act (GUDPA) Certificate.

All warrants and checks for the disbursement of money shall be made by the Mayor, Chief Financial Officer and Township Clerk. In the absence of the Chief Financial Officer the Assistant Chief Financial Officer will be considered an authorized signature. In the absence of the Mayor the Deputy Mayor will be considered an authorized signature. In the absence of the Township Clerk the Deputy Township Clerk will be considered an authorized signature.

The Chief Financial Officer and/or Assistant Financial Officer are empowered to invest cash funds as bank balances will allow from time to time in order to realize revenue. The above stated officers are authorized to transfer funds electronically for the purpose of investments.

(CONSENT AGENDA Item X Cont.)

The following are authorized as suitable investments:

- Interest-bearing bank accounts in banks as authorized above for deposit of local unit funds (GUDPA approved).
- Certificates of deposit in GUDPA approved banking institutions.
- Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America. This includes instruments such as Treasury Bills, Notes and Bonds.
- Government money market mutual funds that comply with N.J.S.A. 40A:5-15.1(e).
- Any federal agency or instrumentality obligation authorized by Congress that matures within 397 days from the date of purchase, and has a fixed rate of interest not dependent on any index or external factors.
- Bonds or other obligations of the local unit or school district of which the Town is a part.
- Any other obligations with maturities not exceeding 397 days, as permitted by the State Division of Investments.
- Local government investment pools which comply with N.J.S.A. 40A:5-15.1(e) and conditions set by the Division of Local Government Services.
- New Jersey Cash Management Fund.
- Repurchase agreements (repos) of fully collateralized securities which comply with N.J.S.A. 40A:5-15.1(e).
- New Jersey Asset & Rebate Management Program.
- New Jersey CLASS

There are no approved security brokers / dealers. In the event that a security broker/dealer should be approved during the year, the registered principal of said brokerage firm so approved shall be provided with and sign an acknowledgement that they have seen and reviewed the cash management plan.

This document shall constitute the cash management policy of the Township of Montgomery.

Any official involved with the selection of depositories, investments, broker / dealers shall disclose any material business or personal relationships to the Township Administrator and to the Local Finance Board or Local Ethics Board as applicable.

Any official who, in the course of his or her duties, deposits or invests in accordance with this plan shall be relieved of any liability for loss.

24-1. Deputy Mayor Sugden moved the adoption of the **CONSENT AGENDA**. The motion was seconded by Committeeman Trzaska and carried on the following:

ROLL CALL - Ayes - Madrid, Graham, Trzaska, Sugden, Smith
Nays - None

25. **RESOLUTION #14-1-25 - TOWNSHIP COMMITTEE MEETING SCHEDULE**

BE IT RESOLVED That the following is established as a schedule of meetings of the Township Committee to be held during the year 2014, said meetings to be open to the public and publicized in accordance with the Open Public Meetings Act. All meetings will begin at approximately 7:00 p.m., unless otherwise noted. Except as otherwise noted the location shall be the Township Municipal Building, 2261 Van Horne Road, Belle Mead, NJ.

January	6	July	3
	16	August	17
February	6		21
	20	September	4
March	6		18
	20	October	2
April	3		16
	17	November	6
May	1		13
	15	December	4
June	5		18
	19		

January 6, 2015, 7:00 p.m., Reorganization Meeting

In accordance with the dictate of the Open Public Meetings Act, a copy of this resolution shall be immediately:

- (a) Posted on the Municipal Bulletin Board and shall remain so posted for the year 2014.
- (b) Sent to the officially designated newspapers.
- (c) Filed in the Office of the Township Clerk.
- (d) Sent to those persons who have requested and paid the charges for copies of the schedule and revisions thereto and shall be promptly sent to those persons who hereinafter make such request and prepay such charges.

(Item #25 Cont.)

25-1. Committeeman Trzaska moved the adoption of the foregoing resolution. The motion was seconded by Committeewoman Madrid and carried on the following:

ROLL CALL - Ayes - Madrid, Graham, Trzaska, Sugden, Smith
 Nays - None

26. RESOLUTION #14-1-26 - 2014 TEMPORARY BUDGET

WHEREAS, NJSA 40A:4-19 provides that temporary appropriations be made for the purposes and amounts required in the manner and time therein provided; and

WHEREAS, The date of this resolution is within the first thirty days of 2014; and

WHEREAS, The total appropriations in the 2013 Budget, less appropriations for Capital Improvement Fund, Debt Service and Public Assistance are as follows:

General	\$20,959,581.28
Sewer Utility	\$3,787,428.01

WHEREAS, 26.25% of the total appropriations in the 2013 Budget, less appropriations for the Capital Improvement Fund, Debt Service and Public Assistance in the said 2013 Budget is as follows:

General	\$5,501,890.09
Sewer Utility	\$ 994,199.85

NOW, THEREFORE, BE IT RESOLVED By the Township Committee of the Township of Montgomery, County of Somerset, State of New Jersey, that the following temporary appropriations be made and that a certified copy of this resolution be transmitted to the Chief Finance Officer for his record.

2014
 TEMPORARY BUDGET

	AMOUNT
Mayor and Committee	
Salaries & Wages	\$7,000.00
Other Expenses	2,000.00
Committee Expenses	
Other Expenses	10,000.00
Administrative & Executive	
Salaries & Wages	65,000.00
Other Expenses	7,500.00
Municipal Clerk	
Salaries & Wages	65,000.00
Other Expenses	15,000.00
Newsletter	
Other Expenses	1,500.00
Financial Administration	
Salaries & Wages	95,000.00
Other Expenses	11,000.00
Audit	
Other Expenses	2,500.00
Network Operations	
Salaries & Wages	22,500.00
Other Expenses	20,000.00
GIS	
Salaries & Wages	25,000.00
Other Expenses	15,000.00
Assessment of Taxes	
Salaries & Wages	35,000.00
Other Expenses	10,000.00
Collection of Taxes	
Salaries & Wages	11,000.00
Other Expenses	10,000.00
Legal Services & Costs	
Other Expenses	100,000.00
Engineering Services & Costs	
Salaries & Wages	100,000.00
Other Expenses	20,000.00
Public Buildings & Grounds	
Salaries & Wages	30,000.00
Other Expenses	25,000.00
Planning Board	
Salaries & Wages	50,000.00
Other Expenses	15,000.00
Revision of Master Plan	
Other Expenses	20,000.00
Zoning Board of Adjustment	
Salaries & Wages	32,500.00
Other Expenses	5,000.00
Landmarks Commission	
Other Expenses	1,500.00
Environmental Commission	
Other Expenses	3,000.00
Economic Development	
Other Expenses	250.00

(Item #26 Cont.)

	AMOUNT
Insurance	
Group Insurance for Employees	625,000.00
Other Insurance Premiums	200,000.00
Workers Compensation Insurance	195,000.00
Disability Fund	
Other Expenses	20,000.00
Deferred Compensation	
Other Expenses	40,000.00
Fire Hydrant Service	
Other Expenses	150,000.00
Uniform Fire Safety	
Salaries & Wages	35,000.00
Other Expenses	3,000.00
Police	
Salaries & Wages	1,000,000.00
Other Expenses	75,000.00
Emergency Medical Services	
Other Expenses	1,000.00
Emergency Management Services	
Other Expenses	250.00
Emergency Services Committee	
Other Expenses	250.00
Community Services Act	
Other Expenses	5,000.00
Shade Tree Commission	
Other Expenses	3,000.00
Road Repairs & Maintenance	
Salaries & Wages	225,000.00
Other Expenses	150,000.00
Vehicle Maintenance	
Other Expenses	150,000.00
Public Works	
Salaries & Wages	30,000.00
Other Expenses	12,500.00
Board of Health	
Salaries & Wages	85,000.00
Other Expenses	15,000.00
Animal Control	
Salaries & Wages	20,000.00
Other Expenses	5,000.00
Recreation	
Salaries & Wages	75,000.00
Other Expenses	20,000.00
Kid Connection	
Salaries & Wages	25,000.00
Adult School	
Other Expenses	100,000.00
Summer Camp	
Salaries & Wages	20,000.00
Other Expenses	5,000.00
Maintenance of Parks	
Salaries & Wages	100,000.00
Other Expenses	25,000.00
Senior Center	
Other Expenses	30,000.00
Solid Waste	
Other Expenses	25,000.00
Recycling Program	
Other Expenses	55,000.00
Construction Code	
Salaries & Wages	105,000.00
Other Expenses	7,500.00
Electricity	
Other Expenses	90,000.00
Telephone	
Other Expenses	35,000.00
Water	
Other Expenses	15,000.00
Natural Gas/Heating	
Other Expenses	40,000.00
Gasoline	
Other Expenses	100,000.00
Street Lighting	
Other Expenses	25,000.00
Social Security System	
Other Expenses	225,000.00
Unemployment	
Other Expenses	5,000.00
Municipal Court	
Other Expenses	60,000.00
Environmental Health Services	
Other Expenses	250.00

(Item #26 Cont.)

	AMOUNT
Pre School	
Salaries & Wages	350,000.00
Other Expenses	50,000.00
Camp Kid	
Salaries & Wages	20,000.00
Other Expenses	2,000.00
Total 2012 Temporary Appropriations for Operating Purposes	\$5,487,000.00

Sewer Utility

Salaries & Wages	294,000.00
Other Expenses	700,000.00
Total 2012 Temporary Appropriations for Sewer Utility	\$994,000.00

Operating Fund

Capital Improvement Fund	
Other Expenses	.00
Debt Service	
Payment of Bonds and Unfunded Debt	3,523,000.00
Interest on Bonds	782,000.00
Green Trust Program	
Other Expenses	372,050.00

Sewer Utility Fund

Capital Improvement Fund	
Other Expenses	.00
Debt Service	
Payment of Bonds and Unfunded Debt	698,300.00
Payment - NJEIT	1,440,000.00
Interest - NJEIT	346,000.00

26-1. Committeewoman Madrid moved the adoption of the foregoing resolution. The motion was seconded by Committeeman Trzaska and carried on the following:

ROLL CALL - Ayes - Madrid, Graham, Trzaska, Sugden, Smith
 Nays - None

27. RESOLUTION #14-1-27 - RESOLUTION AUTHORIZING THE PROVISION OF A LOAN PURSUANT TO THE TOWNSHIP OF MONTGOMERY AFFORDABILITY ASSISTANCE PROGRAM FOR THE PURCHASER OF AN AFFORDABLE HOUSING UNIT LOCATED AT 803 MCKINLEY COURT

WHEREAS, Applicant 2014-1 ("Owner") is under contract to purchase 803 McKinley Court, a property governed by the statutes, ordinances, rules and regulations restricting occupancy and use of the property as an affordable housing unit; and

WHEREAS, The Owner has requested a down payment assistance loan through Montgomery Township's Affordability Assistance Program toward the purchase of 803 McKinley Court; and

WHEREAS, The Township's Affordable Housing Administrative Agent, Community Grants Planning and Housing, has reviewed the Owner's application and qualified the Owner for the requested assistance; and

WHEREAS, The amount of the requested Loan for down payment assistance is \$20,680.47 and

WHEREAS, The Township is willing, pursuant to the Affordable Assistance Program, to extend a Loan to the Owner in the amount of \$20,680.47; and

WHEREAS, The funding for the Loan will be from the Montgomery Township Affordable Housing Trust Fund.

NOW THEREFORE BE IT RESOLVED On this 6th day of January, 2014, by the Township Committee of Montgomery, County of Somerset, State of New Jersey, that:

1. The Mayor and Clerk are hereby authorized, pursuant to the Township's Affordability Assistance Program, to enter into an Affordability Assistance Program Repayment Agreement with Owner and provide Owner with a Loan to be used as a down payment toward the purchase of an affordable housing unit located at 803 McKinley Court.
2. The Mayor, Administrator, Clerk, Township Attorney, CFO, and such other staff and officials as may be appropriate are authorized to take such steps as may be reasonably required to implement this resolution, including issuance of the Loan amount.

27-1. Committeeman Trzaska moved the adoption of the foregoing resolution. The motion was seconded by Deputy Mayor Sugden and carried on the following:

ROLL CALL - Ayes - Madrid, Graham, Trzaska, Sugden, Smith
 Nays - None

28. **RESOLUTION #14-1-28 - RESOLUTION ACCEPTING HIGHEST BIDS FOR LEASE OF 13 PARCELS OF TOWNSHIP-OWNED FARMLAND**

WHEREAS, Pursuant to Resolution No. 13-11-270 (as amended), and in accordance with the Local Lands and Buildings Law, N.J.S.A. 40A:12-14, the Township Committee authorized the lease by public auction of 13 parcels of real property identified on the Township's tax map, and described in the Bidding Materials for the Lease of 13 Parcels of Township-Owned Farmland by Open Public Auction, as follows:

- Property #1 N/A
- Property #2 Block 22001/Lots 10 & 11 (Bridgepoint Road) - 7.5 tillable acres
- Property #3 Block 29001/Lots 5 & 5.01 (Montgomery Road across from Stonebridge) - 8 tillable acres
- Property #4 Block 23001/Lot 13 (Montgomery Road behind/around Stonebridge) - 40 tillable acres
- Property #5 Block 18026/Lot 27 (Dead Tree Run Road across from Summit Drive) - 48 tillable acres
- Property #6 Block 20001/Lot 4 (Route 206 north of Nassau Tennis Club) - 4.5 tillable acres
- Property #7 Block 11001/Lot 56 (Hollow Road by the railroad tracks) - 42 tillable acres
- Property #8 Block 27001/Lot 6 (Route 518 next to Washington Well Farm) - 28 tillable acres
- Property #9 Block 31010/p/o 9.03 (Corner of Provinceline Road and Cherry Valley Road) - 37 tillable acres
- Property #10 Block 34001/p/o Lot 35 & p/o 35.01 (Route 518 adjacent to Lenape Swim Club) - 36 tillable acres
- Property #11 Block 15001/Lots 29 & 34 (Sunset Road and Kildee Road) - 28 tillable acres
- Property #12 Block 15001/Lot 31 (Corner of Route 206 and Dutchtown-Harlingen Road) - 40.5 tillable acres
- Property #13 Block 15001 Lot 26 & Block 15004 Lot 9 (Dutchtown-Harlingen Road) - 28 tillable acres
- Property #14 Block 34001 Lot 43.07 (Route 518) - 3.5 tillable acres

WHEREAS, Said public auction was duly advertised in accordance with the requirements of the Local Lands and Buildings Law and held at 11:00 a.m. on December 31, 2013; and

WHEREAS, Four (4) bidders were present and qualified to bid on one or more of the above properties; and

WHEREAS, The highest bids for the properties were submitted as follows:

<u>Property</u>	<u>Per Acre Bid Price</u>	<u>Bidder</u>
Property #2	\$10.25	John A. Johnson/26 Dead Tree Run Road LLC
Property #3	\$15.51	John A. Johnson/26 Dead Tree Run Road LLC
Property #4	\$20.00	John A. Johnson/26 Dead Tree Run Road LLC
Property #5	\$26.00	John A. Johnson/26 Dead Tree Run Road LLC
Property #6	\$25.00	Mark Faille/Simply Grazin' LLC
Property #7	\$ 8.00	John H. Drake
Property #8	\$31.00	Mark Faille/Simply Grazin' LLC
Property #9	\$ 8.00	John H. Drake
Property #10	\$ 8.00	John H. Drake
Property #11	\$25.00	Mark Faille/Simply Grazin' LLC
Property #12	\$ 8.00	Barrett W. Quick/Beekman Homestead Farm, Inc.
Property #13	\$33.00	Mark Faille/Simply Grazin' LLC
Property #14	\$ 8.00	John H. Drake

WHEREAS, the Local Lands and Buildings Law requires, for each of the 13 properties, that the Township Committee award a lease for the property to the highest bidder or reject all bids should the highest bid be rejected;

(Item #28 Cont.)

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Montgomery as follows:

1. In accordance with the Local Lands and Buildings Law, N.J.S.A. 40A:12-14, the Township Committee hereby accepts the highest bids on the 13 properties listed in the "Whereas" clauses above.
2. Based on the highest bid amounts, and in accordance with the Bidding Materials for the Lease of 13 Parcels of Township-Owned Farmland by Open Public Auction, each property shall be leased for an initial term of 5 years commencing on January 1, 2014 for the following annual rental amounts:

<u>Property</u>	<u>Annual Rental Amount</u>	<u>Farmer</u>
Property #2	\$ 76.88	John A. Johnson/26 Dead Tree Run Road LLC
Property #3	\$ 124.08	John A. Johnson/26 Dead Tree Run Road LLC
Property #4	\$ 800.00	John A. Johnson/26 Dead Tree Run Road LLC
Property #5	\$1,248.00	John A. Johnson/26 Dead Tree Run Road LLC
Property #6	\$ 112.50	Mark Faille/Simply Grazin' LLC
Property #7	\$ 336.00	John H. Drake
Property #8	\$ 868.00	Mark Faille/Simply Grazin' LLC
Property #9	\$ 296.00	John H. Drake
Property #10	\$ 288.00	John H. Drake
Property #11	\$ 700.00	Mark Faille/Simply Grazin' LLC
Property #12	\$ 324.00	Barrett W. Quick/Beekman Homestead Farm, Inc.
Property #13	\$ 924.00	Mark Faille/Simply Grazin' LLC
Property #14	\$ 28.00	John H. Drake

3. The Mayor and Township Clerk are hereby authorized and directed to enter into Lease Agreements with the foregoing farmers for the above-referenced annual rental amounts, in the form of the lease agreement attached to the Bidding Materials for the Lease of 13 Parcels of Township-Owned Farmland by Open Public Auction, and to undertake any and all acts and execute any and all documents as may be necessary to effectuate the terms hereof.

28-1. Deputy Mayor Sugden moved the adoption of the foregoing resolution. The motion was seconded by Committeewoman Madrid and carried on the following:

ROLL CALL - Ayes - Madrid, Graham, Trzaska, Sugden, Smith
 Nays - None

29. **ORDINANCE #14-1456 - Vehicle Lease - Introduction**

- A. Mayor Smith read the title of the ordinance as follows:

AN ORDINANCE OF THE TOWNSHIP OF MONTGOMERY IN SOMERSET COUNTY, NEW JERSEY AUTHORIZING THE TOWNSHIP TO ENTER INTO A LEASE AGREEMENT FOR A TOWNSHIP MOTOR VEHICLE WITH MONTGOMERY EMERGENCY MEDICAL SERVICES, INC.

- B. BE IT RESOLVED By the Township Committee of the Township of Montgomery that the foregoing ordinance be hereby passed on first reading and that the same be published in an official newspaper as required by law together with a Notice of Pending Ordinance fixing January 16, 2014 at approximately 7:00 p.m. as the date and time when said ordinance will be further considered for final adoption.

29-1. Committeeman Trzaska moved the adoption of the foregoing resolution. The motion was seconded by Deputy Mayor Sugden and carried on the following:

ROLL CALL - Ayes - Madrid, Graham, Trzaska, Sugden, Smith
 Nays - None

30. **APPROVAL OF MINUTES - December 5, 2013 and December 19, 2013**

The minutes of December 5, 2013 and December 19, 2013 were approved as printed.

31. **PAYMENT OF BILLS**

WHEREAS, The Township Committee of the Township of Montgomery has received bills to be paid as listed; and

WHEREAS, The Chief Financial Officer and the Township Administrator have reviewed these bills and have certified that these bills represent goods and/or services received by the Township, that these are authorized and budgeted expenditures and that sufficient funds are available to pay these bills;

NOW, THEREFORE, BE IT RESOLVED By the Township Committee of the Township of Montgomery as follows:

1. That these bills are hereby authorized for payment; and
2. That checks in the proper amounts are prepared and that necessary bookkeeping entries are made; and
3. That the proper Township Officials are authorized to sign the checks.

31-1. Deputy Mayor Sugden moved the adoption of the foregoing resolution. The motion was seconded by Committeewoman Madrid and carried on the following:

ROLL CALL - Ayes - Madrid, Graham, Trzaska, Sugden, Smith
Nays - None

ADJOURNMENT was at 8:13 p.m. on a motion by Committeewoman Madrid. The motion was seconded by Committeewoman Graham and carried unanimously.

Date of Approval:

Donna Kukla, Township Clerk

