



**RULES AND REGULATIONS FOR OBTAINING AND INSTALLING PRIVATE METERS FOR PREMISES NOT CONNECTED TO THE PUBLIC WATER UTILITY AND SERVED BY A PRIVATE WELL**

Montgomery Township ordinance 12-10.4, allows for owners of premises not connected to the public water utility and served by a private well to install, at the owner's cost and expense, additional water meter(s) in accordance with the following rules and regulations.

To ensure uniformity, meters shall be obtained from the Engineering Department at the Engineering Department's cost plus shipping. Current costs are as follows:

5/8" x 3/4" without couplings	\$127.00 plus \$20.00 for shipping
3/4" x 3/4" without couplings	\$154.00 plus \$23.00 for shipping
1" x 1" without couplings	\$205.00 plus \$27.50 for shipping
5/8" x 3/4" with couplings	\$155.00 plus \$25.00 for shipping
3/4" x 3/4" with couplings	\$179.00 plus \$26.00 for shipping
1" x 1" with couplings	\$240.00 plus \$32.00 for shipping

A licensed plumbing contractor should be consulted on the proper location of the meter and should verify that the entire system that is tributary to the sanitary sewer system is metered. The licensed plumber will determine the required meter size. The meter includes a remote touch pad. The touch pad must be installed at an exterior location where the Township has access to read the meter from the pad.

Owners must first obtain a plumbing permit from the Construction Code Department. Once the meter is installed and the plumbing inspector issues a passing inspection report, the Code Department will notify the Finance Department that the meter has been installed. At this point, an initial reading shall be taken and the results reported to the Finance Department on the attached form.

Thereafter, readings shall be reported to the Finance Department no later than December 31 each year. Annual readings shall be taken between December 15 and 31. The Township will read the meter and add a \$100 charge to the annual bill if the annual reading is not submitted.

As an alternative to annual readings conducted between December 15 and 31, owners have the option of reporting meter readings on a quarterly basis, provided readings are taken and reports are submitted to the Township in accordance with the following schedule:

	<u>Reading Date</u>	<u>Reporting Deadline</u>
Quarter 1	March 15 and March 31	March 31
Quarter 2	June 15 and June 30	June 30
Quarter 3	September 15 and September 30	September 30
Quarter 4	December 15 and 31	December 31

If quarterly readings are taken and reports submitted in accordance with the schedule above, then annual use will be calculated in accordance with 12-10.2a2ii for the purposes of computing the annual service charge. If quarterly readings are not taken and/or reported in accordance with the schedule set forth above, an annual reading shall be used.

The Township reserves the right to spot check the meters at any time between the hours of 8a.m. and 6 p.m., and recalculate the charges in the event the unit owner submits an inaccurate meter reading to the Township.

Sewer fees will be billed based upon the private meter readings after at least six months of data.