

**NEW CONSTRUCTION**

**REQUIRING PERMIT**

ANY TYPE OF NEW BUILDING

NEW RESIDENTIAL DWELLING

ADD A LEVEL OR DORMER

DEMOLITION OF A STRUCTURE

DECKS

ALL NEW ELECTRICAL AND/OR PLUMBING WORK

FENCES EXCEEDING 6 FEET OR POOL BARRIERS

IN-GROUND LAWN SPRINKLER SYSTEM

FINISHED BASEMENT/ATTIC

PANELING

FIREPLACE/WOODSTOVE

POLE BARN

SET A MODULAR TRAILER

ADD WATER CONNECTION

ADD SEWER CONNECTION

RADON MITIGATION WORK

PRIMARY FIRE SYSTEM

SHEDS OVER 200 SQ. FT.

INSTALLATION OF IN-GROUND OR ABOVE GROUND POOLS

OIL/GAS TANK REMOVAL & INSTALLATION

AN APPLICANT MUST SUBMIT 2 COPIES OF THE CONSTRUCTION PLANS, WHICH MAY BE DRAWN BY THE APPLICANT FOR HIS/HER ONE FAMILY DWELLING OR BY A LICENSED N.J. ARCHITECT OR ENGINEER.

**NOT ALL TYPES OF CONSTRUCTION OR REPAIR WORK ARE LISTED HERE**

Call the Construction Office if you have a question

**REPAIR OR REPLACEMENT REQUIRING PERMITS**

AIR CONDITIONING

BOILER/FURNACE

HOT WATER HEATER

GAS PIPING

UPGRADE OR REPLACE ELECTRICAL SERVICE

WINDOWS

PROPANE TANKS

RELINING CHIMNEY

SEWER CONNECTION

WATER SERVICE CONNECTION

**PLAN REVIEW MAY TAKE UP TO TWENTY (20) BUSINESS DAYS**

IF THE DOCUMENTS DO NOT COMPLY, THE APPLICANT WILL BE NOTIFIED OF THE VIOLATIONS AND CORRECTED DOCUMENTS WILL HAVE TO BE SUBMITTED.

**INSPECTIONS REQUIRED**

FOOTING – PRIOR TO POURING CONCRETE

FOUNDATION WALL – PRIOR TO BACKFILL

ROUGH PLUMBING AND ELECTRIC PRIOR TO FRAMING INSPECTION

INSULATION INSPECTION – PRIOR TO SHEETROCK

FINAL ELECTRIC, PLUMBING, FIRE AND BUILDING

UPON COMPLETION OF WORK, AT LEAST 24 HOURS NOTICE IS REQUIRED FOR AN INSPECTION AND IT WILL BE SCHEDULED AT THE NEXT AVAILABLE APPOINTMENT.

**EMERGENCY REPAIRS**

WHEN A CONDITION OCCURS THAT EFFECTS THE ENVIRONMENTAL CONDITIONS OF AN OCCUPIED SPACE, THAT CONDITION MAY BE CONSIDERED AN EMERGENCY REPAIR. THE REPLACEMENT OF A FURNACE OR HOT WATER HEATER ARE EXAMPLES. WHEN THIS HAPPENS, YOU ARE REQUIRED TO CALL THE OFFICE AND TO OBTAIN A PERMIT WITHIN 72 HOURS AFTER THE WORK IS COMPLETED.

**ORDINARY REPAIRS NOT REQUIRING A PERMIT**

INSTALLATION, REPAIR OR REPLACEMENT OF ANY FINISH MATERIAL INCLUDING SHEETROCK OR PLASTER IF THE TOTAL REPAIR AREA IS LESS THAN 25% OF THE WALL AREA OF THE BUILDING.

REPLACEMENT OF ANY GLASS WITH THE SAME TYPE; INSTALLATION OR REPLACEMENT OF ANY DOOR OR WINDOW, AS LONG AS THE NET CLEAR OPENING OF THE WINDOW IS NOT REDUCED AND NO WOOD FRAMING MEMBERS ARE ADDED OR REMOVED.

THE INSTALLATION, REPAIR OR REPLACEMENT OF –

- GUTTERS & LEADERS
- PLUMBING FIXTURES OR FAUCETS
- ANY ELECTRICAL RECEPTACLE OR FIXTURE
- REPLACEMENT OF SMOKE DETECTOR WITH A SIMILAR DETECTOR

**IF YOU HAVE ANY QUESTIONS PLEASE CALL THE CODE ENFORCEMENT DEPARTMENT AT 908-359-8211.**